



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Ryan Gregory Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Mary Luros Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, January 10, 2018
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - What's New in High Blood Pressure**

Recent guidelines released by the American Heart Association and the American College of Cardiology lower the threshold for high blood pressure, also known as hypertension. Millions of Americans may require lifestyle changes or medication treatment earlier than previously thought.

Tips to prevent and manage high blood pressure:

- 1) Know your numbers. If your blood pressure is 130/80 or higher, talk with your doctor about whether you need lifestyle changes or require treatment.
- 2) Lifestyle changes can be as important as medications. You may be able to reduce the risk of high blood pressure if you:
 - a. Eat a healthy diet/maintain a healthy weight
 - b. Don't smoke
 - d. Stay or get physically active.
- 3) If you use medications to lower your blood pressure, take them as your doctor directs. Work with your doctor to monitor your blood pressure and how well the medications work for you.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**A. 4:00 PM**

Introduction of new employees Valentina Kravchuk, Laboratory Technician I; and Simon Kobayashi, Associate Engineer.

7. CONSENT CALENDAR

- A. Approval/Correction of Minutes from the Regular Meeting on December 6, 2017.
- B. Approval/Correction of Minutes from the Special Meeting on December 12, 2017.
- C. Receive County of Napa Voucher Register Dated 11/21/17 through 12/25/17.

- D. Approve refund of \$1,331.71 for FY 2016-17, \$1,158.00 for FY 2015-16, \$1,127.57 for FY 2014-15 (total of \$3,617.28) for sewer service charges for Assessor Parcel Number 005-053-001, located at 429 Randolph Street.
- E. Adopt resolution to amend the FY 2017-18 Capital Budget to add a new combination truck for the Collections department.
- F. Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Manhole Rehabilitation Basin H Project (CIP 18704).
- G. Receive General Manager's Report for November 2017.

8. REGULAR CALENDAR

- A. Receive presentation from staff on the issuance of 2017 Refunding Revenue Bonds.
- B. Approve NapaSan revised job classifications as a result of the job classification project done with consultant Koff & Associates.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Personnel Committee meeting (12/28/17)
- B. North Bay Watershed Association (1/05/18)

12. UPCOMING MEETINGS

- | Finance Committee meeting - January 16, 2018
- | CASA Conference - January 24-26, 2018
- | North Bay Watershed Association meeting - February 2, 2018
- | Regular Board meeting - February 7, 2018
- | Regular Board meeting - February 21, 2018 (may be canceled)
- | NBWRA Board meeting - February 26, 2018

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - ONE (1) CASE
RAJA Development Co., Inc., et al. vs. Napa Sanitation District (Case No. 17CV001088),
Government Code Section 54956.9."

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 7, 2018 at 4:00 P.M.