



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

Chair Jill Techel Mayor City of Napa	Vice-Chair Keith Caldwell Supervisor County of Napa	Director Peter Mott Councilmember City of Napa	Director Charles Gravett, III Public Appointee City of Napa	Director David Graves Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary		John Bakker Legal Counsel

REGULAR MEETING
Wednesday, July 13, 2016
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - UV Safety Month**

July is the American Academy of Ophthalmology's UV Safety Month. Ultraviolet (UV) radiation is the main cause of skin cancer. Additionally, overexposure to UV rays can damage our eyes. Anyone of us is susceptible to getting skin cancer, but the risk is greatest for people with light-colored skin with freckles, blond or red hair and light eyes. You can help prevent the risk of getting skin cancer and damage to your eyes by staying out of the sun between 10 a.m. and 4 p.m., use sunscreen with SPF 15 or higher, cover up with long sleeves and wear a hat, utilize 100% UV protective sunglasses and check your skin regularly for any changes (i.e. irregularly shaped moles). Summer is a great time to enjoy the sun, but please do so responsibly.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minute per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on June 15, 2016.
- B. Receive County of Napa Voucher Register Dated 5/31/16 through 6/27/16.
- C. Adopt Resolution approving and adopting pay schedules for FY 2016-17.
- D. Authorize out-of-state travel to New Orleans, Louisiana for Board Director Peter Mott and Laboratory Supervisor Mark Koekemoer for the purpose of attending the 89th Annual Water Environment Federation Technical Exhibition and Conference (WEFTEC) from September 24-28, 2016.
- E. Adopt resolution directing preparation and filing of written report to collect sewer service charges on the tax roll for FY 2016-17.

- F. Approve resolution granting the appeal challenging the District's sewer service charges for Oaktree Vineyard located at 2001 Salvador Avenue.
- G. Approve the Milliken Creek Inn Sewer Repair Project (CIP 16723) and concur with Staff's determination that the Project is categorically exempt.
- H. Concur with Staff's CEQA determination that project is Categorical Exempt, and authorize the Purchasing Agent to execute a Work Order with G.D. Nielson Construction Inc. for the amount of \$174,085 for the Sanitary Sewer Manhole Adjustment Project, Phase IV (CIP 13702) and issue the Notice to Proceed, when appropriate.
- I. (1) Approve Michels Corporation Contract Change Order No. 01 (CCO No. 01) for the ACP Lining Project No. 1B (CIP 15721) in the amount of \$30,762, and authorize the General Manager to execute CCO No. 01 and issue the Notice to Proceed when appropriate.

(2) Authorize the General Manager to approve future change orders, if any, for the ACP Lining Project No. 1B (CIP 15721) up to an additional \$25,000, for a potential total approved contract amount of \$318,970, prior to seeking further authorization from the Board for change order approval.
- J. Adopt Resolution accepting completion and directing General Manager / District Engineer to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Siphon Vault Hatch Replacement Project (CIP 16718).
- K. Receive General Manager's Report for May, 2016.

8. REGULAR CALENDAR

- A. Receive presentation from staff on the status of the Browns Valley Trunk Project (CIP 14703) schedule, funding, and communications plan and provide direction.
- B. Adopt Resolution Accepting Completion and Directing General Manager / District Engineer to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Influent Pump Station (IPS) Expansion Project (CIP 13724).
- C. Receive presentation from Staff on chloride levels. The presentation will include updated information on research efforts.
- D. Receive a presentation on the District's Employee Safety Program.

- E. Consider Attendance at the CASA Conference to be held in Monterey, CA August 9-12, 2016.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. Personnel Committee meeting (6/20/16)

12. UPCOMING MEETINGS

- | Personnel Committee meeting - July 14, 2016
- | NBWRA Board meeting - July 25, 2016
- | Regular Board meeting - August 3, 2016
- | Regular Board meeting - September 7, 2016

13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case
Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016
- B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: 60-day Notice of Violations and Intent to File Suit under the Clean Water Act from California River Watch dated February 15, 2016

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, August 3, 2016 at 4:00 P.M.