



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b> Jill Techel Mayor City of Napa	<b><u>Vice-Chair</u></b> Ryan Gregory Supervisor County of Napa	<b><u>Director</u></b> Peter Mott Councilmember City of Napa	<b><u>Director</u></b> Mary Luros Public Appointee City of Napa	<b><u>Director</u></b> David Graves Public Appointee County of Napa
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Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

**REGULAR MEETING**  
**Wednesday, June 7, 2017**  
**1515 SOSCOL FERRY ROAD**

**GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - National Safety Month**

Stay safe with National Safety Month! June is National Safety Month, an annual observance to educate and influence behaviors around leading causes of preventable injuries and deaths. Each June, the National Safety Council encourages organizations to be intentional about safety awareness and training. This year's National Safety Month theme is "Keep Each Other Safe." While leadership from the top is important, creating a culture where there is a sense of ownership of safety by all makes everyone a safety leader. Vis NSC.org for more information.

**District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****A. 4:00 PM**

Recognize Awards from California Water Environment Association (CWEA): Steven Chavis' Award for Operator of the Year 2016, and NapaSan's Award for Second Place for Outreach Video of the Year - Professional.

**B. 4:00 PM**

Presentation on Scholarship Recipients.

**7. CONSENT CALENDAR**

A. Approval/Correction of Minutes from the Regular Meeting on May 17, 2017.

B. Receive County of Napa Voucher Register Dated 5/2/17 through 5/22/17.

C. Cancel the Regular Board meeting on August 2, 2017 due to lack of business.

- D. Authorize Chair to execute an Indemnification Agreement with Napa Park Homes, Inc.
- E. Concur with CEQA determination in the Gasser Master Plan R2006-213, adopted by the City of Napa, lead agency under CEQA for the development project; set bond amount at \$192,000; and authorize Chair to execute the Improvement Agreement for the Gasser Drive Extension Project.
- F. Concur with CEQA determination in City of Napa Resolution R2016-23, prepared and adopted by the City of Napa, lead agency under CEQA for the development project; set bond amount at \$203,450; and authorize Chair to execute the Improvement Agreement for the Harvest Village Subdivision.
- G. Accept the Gasser Drive Extension Sewer Trunk Main Replacement Project Sanitary Sewer Improvements for Maintenance and Operation and release performance bond in the amount of \$175,000 following receipt of Maintenance Bond in the amount of \$17,500.
- H. Receive General Manager's Report for April 2017.

## **8. REGULAR CALENDAR**

- A. Adopt attached Resolution approving the FY 2017/18 Operating and Capital Budget.
- B. Receive presentation from Staff on Interagency GIS Project Forecasting Tool.
- C. Receive presentation and provide direction to staff on policy options for Accessory Dwelling Units.
- D. Receive presentation from Staff and approve the updates to the Sanitary Sewer and Recycled Water Standards.
- E. Provide direction on whether to vote for or against the Assessment Ballot Measure regarding Farmworker Housing Assessment District, and authorize the Clerk of the Board to submit the ballot on NapaSan's behalf.

## **9. GENERAL MANAGER REPORT**

## **10. LEGAL COUNSEL REPORT**

## **11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION**

- A. NBWRA Board Meeting (5/22/17)
  
- B. North Bay Watershed Association (6/02/17)

**12. ADJOURN TO CLOSED SESSION (If necessary)**

- A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case
  
- B. CONFERENCE WITH LABOR NEGOTIATORS  
Agency designated representatives: John Bakker, District Counsel  
Unrepresented employee: General Manager

**13. RECONVENE TO OPEN SESSION**

**14. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION**

**15. UPCOMING MEETINGS**

- | Regular Board meeting - June 21, 2017
- | North Bay Watershed Association meeting - July 7, 2017
- | Regular Board meeting - July 19, 2017
- | NBWRA Board meeting - July 24, 2017
- | Regular Board meeting - August 2, 2017 (on agenda to cancel)

**16. ADJOURNMENT**

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, June 21, 2017 at 4:00 P.M.**