



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Keith Caldwell Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Charles Gravett, III Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
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Tim Healy
General Manager

Cheryl Schuh
Board Secretary

John Bakker
Legal Counsel

REGULAR MEETING
Wednesday, December 7, 2016
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. **OPEN SESSION - 4:00 PM**
2. **ROLL CALL**
3. **REVIEW OF AGENDA**
4. **SAFETY MOMENT - Safe Toys and Gifts**

December is the National Safety Councils "Safe Toys and Gifts Month". The month of December brings joy and toys! This month is the busiest time of the year in which toys and games are purchased. Every year thousands of children suffer toy-related injuries. Although most toy-related injuries are minor cuts, scrapes and bruises, children can be seriously injured or even killed by dangerous toys or misuse of toys. Everyone should be aware to make sure the gifts they give children this year will not require a trip to the emergency room. Choosing gifts carefully will guarantee that the holidays are fun and, most importantly, safe.

District is Lost-Time Accident Free Since April 15, 2015.

5. **PUBLIC COMMENT PERIOD (three minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. **SPECIAL PRESENTATIONS**

- A. **4:00 PM**

Presentation on California Water Environment Association (CWEA) awards received by Napa Sanitation District.

7. **CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on November 16, 2016.
- B. Receive County of Napa Voucher Register Dated 11/01/16 through 11/21/16.
- C. Approve Side Letter Agreement No. 3 of MOU with Teamsters Local 315 Rank & File and Supervisors Units, and Association of Management Professionals of Napa Sanitation District (AMPNSD) regarding cash payments for compensated leave and management leave.
- D. Adopt resolution honoring Vice-Chair Keith Caldwell's service to the Napa Sanitation District as the Napa County Board of Supervisors Representative.

- E. Accept the Capacity Charges Financial Report for FY 2015-16.
- F. Authorize Chair to Sign Indemnification Agreement for Wine Country Cottages Subdivision.
- G. Receive General Manager's Report for October, 2016.

8. REGULAR CALENDAR

- A. Continue an appeal hearing and make a determination whether to grant request for relief on application by waiving the capacity charge for exterior sit down dining for The Corner located at 660 Main Street (APN 003-320-005). This appeal hearing is continued from the District Board meeting on November 16, 2016.
- B. Accept the Comprehensive Annual Financial Report and associated Audit Report for Fiscal Year 2015-16.
- C. Adopt Resolution accepting completion and authorizing General Manager to file the Notice of Completion at the Office of the Recorder, Napa County, California for the Basin "L" Pipeline Rehabilitation Project #5 (CIP 16701).
- D. View new logo designs and approve a design to adopt as the new District logo or advise how to proceed with an altered design.
- E. Presentation of Resolution Honoring Vice-Chair Keith Caldwell's Two Years of Service to the Napa Sanitation District District as the Napa County Board of Supervisors Appointee.
- F. Consider CASA Conference (1/18/17-1/20/17) Attendance in Palm Springs, CA.

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. North Bay Watershed Association (12/02/16)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - December 19, 2016
- | North Bay Watershed Association meeting - January 6, 2017
- | Finance Committee meeting - January 9, 2017
- | Regular Board meeting - January 11, 2017
- | Regular Board meeting - February 1, 2017

13. ADJOURN TO CLOSED SESSION (If necessary)**A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case

Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016

B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case

14. RECONVENE TO OPEN SESSION**15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION****16. ADJOURNMENT**

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, January 11, 2017 at 4:00 P.M.