



AGENDA

1515 Soscol Ferry Road, Napa, CA 94558
(707) 258-6000

<u>Chair</u> Jill Techel Mayor City of Napa	<u>Vice-Chair</u> Keith Caldwell Supervisor County of Napa	<u>Director</u> Peter Mott Councilmember City of Napa	<u>Director</u> Charles Gravett, III Public Appointee City of Napa	<u>Director</u> David Graves Public Appointee County of Napa
Tim Healy General Manager		Cheryl Schuh Board Secretary		John Bakker Legal Counsel

REGULAR MEETING
Wednesday, October 19, 2016
1515 SOSCOL FERRY ROAD

GENERAL INFORMATION

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

1. OPEN SESSION - 4:00 PM**2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - Fire Prevention Month**

According to the National Fire Protection Association (NFPA), more fires start in the kitchen than in any other part of the home. In 2015, there were 1,345,500 fires reported in the United States. These fires caused 3,280 civilian deaths, 15,700 civilian injuries, and \$14.3 billion in property damage. Is your family prepared for a fire emergency? October is National Fire Prevention Month and it serves as an excellent time to examine our preparedness. Additionally, it is a perfect opportunity to change batteries in smoke detectors, review your fire emergency plan and identify potential fire hazards around your home. Get more information on Fire Prevention Month and ways to ensure your home is safe at the NFPA's website.

District is Lost-Time Accident Free Since April 15, 2015.

5. PUBLIC COMMENT PERIOD (three minutes per person limitation)

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

6. SPECIAL PRESENTATIONS**7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on September 21, 2016.
- B. Receive County of Napa Voucher Register Dated 9/06/16 through 10/03/16.
- C. Cancel the Regular Board meeting on November 2, 2016 due to lack of business.
- D. Authorize out-of-state travel for General Manager Tim Healy and Chief Financial Officer Jeff Tucker for the purpose of attending the AWWA / WEF Utility Management Conference in Tampa, Florida from February 7-10, 2017.
- E. Authorize disposal of 24 ft. x 10 ft. modular office building used in Reclamation, through sale at auction.

- F. Authorize Staff to apply a capacity credit upon receipt of past sewer service charges for the proposed Habitat for Humanity house located at APN 046-141-001 (1139 Terrace Drive).

- G. Concur with CEQA determination in City of Napa Resolutions R2010-59 and R2015-56, prepared and adopted by the City of Napa, lead agency under CEQA for the development project; set bond amount at \$221,020; and authorize Chair to execute the Improvement Agreement for Laurel Park Subdivision.

- H. Receive General Manager's Report for August, 2016.

8. REGULAR CALENDAR

- A. Receive update on NBWRA Phase 2 status, and discuss whether the District should continue to be a part of NBWRA Phase 2 through the EIR/EIS phase of the program, based on projected costs and proposed projects.

- B. Receive a presentation from staff on new organization names, logo, and tagline options, and provide direction to staff.

- C. Receive a presentation from staff on research of wine production facility locations.

- D. Receive Presentation of District's New Treatment Plant Tour Video

9. GENERAL MANAGER REPORT

10. LEGAL COUNSEL REPORT

11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. WEFTEC Conference (9/26/16 - 9/28/16)

- B. North Bay Watershed Association (10/07/16)

12. UPCOMING MEETINGS

- | NBWRA Board meeting - October 24, 2016
- | Regular Board meeting - November 2, 2016 (on the agenda to cancel meeting)
- | North Way Watershed Association meeting - November 4, 2016
- | Regular Board meeting - November 16, 2016

13. ADJOURN TO CLOSED SESSION (If necessary)

A. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) Case

Facts and circumstances: Correspondence from Michael Durkee to District Counsel, dated March 16, 2016

B. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: One (1) case

14. RECONVENE TO OPEN SESSION

15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

16. ADJOURNMENT

Adjourn to Napa Sanitation District Regular Meeting on Wednesday, November 16, 2016 at 4:00 P.M.