



# AGENDA

1515 Soscol Ferry Road, Napa, CA 94558  
(707) 258-6000

<b><u>Chair</u></b>	<b><u>Vice-Chair</u></b>	<b><u>Director</u></b>	<b><u>Director</u></b>	<b><u>Director</u></b>
Jill Techel Mayor City of Napa	Keith Caldwell Supervisor County of Napa	Peter Mott Councilmember City of Napa	Charles Gravett, III Public Appointee City of Napa	David Graves Public Appointee County of Napa

Tim Healy  
General Manager

Cheryl Schuh  
Board Secretary

John Bakker  
Legal Counsel

## **REGULAR MEETING** **Wednesday, February 3, 2016** **1515 SOSCOL FERRY ROAD**

### **GENERAL INFORMATION**

The Board of Directors meets the first and third Wednesdays of the month at 4:00 P.M. at 1515 Soscol Ferry Road, Napa, California. Napa Sanitation District encourages and appreciates interest in their meetings.

The meeting room is wheelchair accessible. Assistive listening devices and interpreters are available from the Secretary of the Board. Requests for disability-related modifications or accommodations, aids or other special arrangements or services may be made by contacting the Board Secretary's office no less than 72 hours prior to the meeting date by calling (707) 258-6000 (253-6088TDD), by writing to Cheryl Schuh at 1515 Soscol Ferry Road, Napa, CA 94558, or by email to *cschuh* at *napasan.com*.

Any writing that is a public record relating to a Board open session agenda item which is distributed less than 72 hours prior to the meeting shall be available for public inspection at the District Offices at 1515 Soscol Ferry Road, Napa, CA.

If a citizen wishes to challenge the nature of actions taken by the Board of Directors in court, they may be limited to raising only those issues they or someone else raised at the public discussion of the item, or in written correspondence delivered to the Napa Sanitation District during or prior to the action being taken by the Board.

In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

**1. OPEN SESSION - 4:00 PM****2. ROLL CALL****3. REVIEW OF AGENDA****4. SAFETY MOMENT - American Heart Month**

February is the American Heart Association's "American Heart Month". Heart disease, including stroke, is the leading cause of death for men and women in the United States. Additionally, heart disease kills an estimated 630,000 Americans each year. This month is a time to battle cardiovascular disease and educate American's on what we can do to live a heart-healthy lifestyle. Heart disease can be prevented by living an active lifestyle. We can develop this life style by watching our weight, quitting smoking, controlling our cholesterol, eating healthy and getting plenty of good old fashioned exercise It's never too late to start.

**The District is Lost-Time Accident Free Since April 15, 2015.**

**5. PUBLIC COMMENT PERIOD (five minute per person limitation)**

Pursuant to Section 54954.3 of the Brown Act, this is the time allotted for the public to address the Board on any subject relevant to the District that is not on the agenda. The Board can take no action on your subject, but Boardmembers may briefly respond to statements made or questions posed by the public, ask for clarification from staff, refer the matter to staff, or request staff to report back on the matter.

**6. SPECIAL PRESENTATIONS****7. CONSENT CALENDAR**

- A. Approval/Correction of Minutes from the Regular Meeting on January 13, 2016.
- B. Receive County of Napa Voucher Register Dated 12/29/15 through 1/18/16.
- C. Approve budget assumptions for FY 2016/17 budget development process and budget calendar.
- D. Approve refund of \$10,392.00 to City of Napa for FY 2015-16 sewer service charges for Assessor Parcel Number 050-330-005, located at 3201 - 3299 Laurel Street, Napa (Laurel Manor).
- E. Authorize General Manager to sign an Easement Agreement and Grant Deed for a PG&E easement.
- F. Concur with CEQA determination in City of Napa Resolution PC2014-12, prepared and adopted by the City of Napa, lead agency under CEQA for the development project; set bond amount at \$37,380; and authorize Chair to execute the Improvement Agreement for the Rue Carrie Subdivision.

- G. Receive General Manager's Report for December, 2015.

## 8. REGULAR CALENDAR

- A. Award construction contract for the Basin "L" Pipeline Rehabilitation Project #5 (CIP 16701) to Ranger Pipelines, Inc. for the bid amount of \$1,819,954 and authorize the General Manager to execute the Agreement with the Contractor and issue the Notice to Proceed, when appropriate.
- B. Receive the presentation on Fats, Oils, and Grease (FOG) operations.

## 9. GENERAL MANAGER REPORT

## 10. LEGAL COUNSEL REPORT

## 11. BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION

- A. CASA Conference (1/20/16-1/22/16)
- B. NBWRA Board Meeting (1/25/16)

## 12. UPCOMING MEETINGS

- | North Bay Watershed Association meeting - February 5, 2016
- | Regular Board meeting - February 17, 2016
- | Regular Board meeting - March 2, 2016
- | North Bay Watershed Association meeting - March 4, 2016
- | Regular Board meeting (Prop. 218 Hearing) - March 16, 2016

## 13. ADJOURN TO CLOSED SESSION (If necessary)

- A. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION  
Initiation of litigation pursuant to paragraph (4) of subdivision (d) of Section 54956.9: One (1) case

## 14. RECONVENE TO OPEN SESSION

## 15. REPORT FROM LEGAL COUNSEL ON CLOSED SESSION

## 16. ADJOURNMENT

**Adjourn to Napa Sanitation District Regular Meeting on Wednesday, February 17, 2016 at 4:00 P.M.**