



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**MINUTES OF THE THURSDAY MAY 3, 2018
9:00 A.M. REGULAR MEETING OF THE BOARD OF DIRECTORS**

1. CALL TO ORDER

The Napa-Vallejo Waste Management Authority met Thursday, May 3, 2018 at the City of American Canyon City Hall. Vice Chair Sedgley called the meeting to order at 9:02 a.m.

2. ROLL CALL

The following Directors were present: Vice Chair Sedgley, Director Garcia, and Director McConnell. Director Wagenknecht arrived at 9:05.

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENT

None

5. PRESENTATIONS AND COMMENDATIONS

None

6. APPROVAL OF MINUTES

A. APPROVAL OF MINUTES

REQUESTED ACTION: Approval of Board Minutes for the April 5, 2018 Regular Meeting.

Item 6A: Approved as submitted

LG-RM-SS

7. CONSENT CALENDAR

ACSL STORAGE TANK NO. 5 SEISMIC UPGRADE

REQUESTED ACTION: Executive Director requests the following actions related to the ACSL Storage Tank No. 5 Seismic Upgrade - Project 14811

1. Award the Contract for "ACSL Storage Tank No. 5 Seismic Upgrade" to the low bidder, Hess Construction Company of American Canyon CA, for their bid of \$177,000.00; and
2. Authorize the Chair to sign the construction contract; and
3. Authorize the Executive Director to approve change orders not to exceed 15% of contract amount

Items 7A: Approved as recommended

LG-RM-SS

8. ADMINISTRATIVE ITEMS

A. FINANCIAL REPORTS

DISCUSSION ITEM: Staff to present and discuss the Authority's Fiscal Year 2018 3rd Quarter (January 1 to March 31, 2018) financial statements.

B. PROPOSED FISCAL YEAR 2018/2019 BUDGET STUDY SESSION

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

Items 8A and 8B Discussion only, no action taken

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

Discussion only, no action taken

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: - Director McConnell reported for the City
- ii. Napa City: Kevin Miller/Vice Chair Sedgley reported for the City
- iii. Napa County: - Director Wagenknecht reported for the County
- iv. American Canyon: - Director Garcia reported for the City

No Action Taken – Reports Only

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

None

11. CLOSED SESSION

None

12. ADJOURNMENT

The Meeting adjourned at 9:20 A.M. with the notation that the next meeting of the Authority Board will be held Thursday, June 7, 2018 at 9:00 a.m.

ATTEST: _____
Martha Burdick, NVWMA Secretary

KEY

Vote: SS = Scott Sedgley, LG = Leon Garcia, RM=Robert McConnell, BW=Brad Wagenknecht
The maker of the motion and second are reflected respectively in the order of the recorded vote.
Notations next to vote: N = No; X = Excused; A = Abstain; B = Absent