

NAPA COUNTY
CONSERVATION, DEVELOPMENT AND PLANNING COMMISSION

MINUTES
MAY 4, 2011

1. CALL TO ORDER/ROLL CALL

Meeting was called to order by Chair Matt Pope.
Commissioners Phillips, Basayne, Scott and Pope present.
Commissioner Fiddaman was excused.

2. PLEDGE OF ALLEGIANCE

Jessica Jordan led the salute to the flag.

3. CITIZEN COMMENTS AND RECOMMENDATIONS

None.

4. APPROVAL OF MINUTES

None.

5. DIRECTOR'S REPORT

- BOARD OF SUPERVISORS ACTIONS
- OTHER DEPARTMENT ACTIVITIES
 - ▶ Joint meeting with the Board of Supervisors on May 17, 2011.
 - ▶ Historic Preservation Ordinance stakeholder meeting was held on April 25, 2011.

6. AGENDA REVIEW

John McDowell gave the review.

7. DISCLOSURES

Commissioners reported.

8. PUBLIC HEARING ITEMS TO BE DECIDED WITHOUT ADDITIONAL TESTIMONY

None.

9. PUBLIC HEARING ITEMS

A. HOSPITAL SIGN ZONING ORDINANCE, PROPERTY OWNER-INITIATED ZONING CODE TEXT AMANDMENT P11-00069-ORD

CEQA Status: The proposed amendments are exempt from CEQA review under the "General Rule" Section 15061(b)(3) that CEQA only applies to projects that "have the potential for causing a significant effect on the environment". The proposed Zoning Code Amendments are limited to allowing off-site signs for hospital uses through the established administrative permit process. The amendments are regulatory in nature, do not identify any specific location for installation of such signs, and are not approving any specific

development request.

Request: First reading and recommendation of adoption of an ordinance amending Sections 18.116.030, 18.116.065, and 18.126.060 of the Zoning Code to permit the installation of off-site signs to identify a hospital in the unincorporated areas of Napa County. The proposed Code Amendments would require an administrative permit issued by the director for any proposed off-site sign and would include physical limitations of said signs.

Ordinance Title: *AN ORDINANCE OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NAPA, STATE OF CALIFORNIA, AMENDING SECTIONS 18.116.030 AND 18.116.065 OF CHAPTER 18.116 AND SECTION 18.126.060 OF CHAPTER 18.126 OF TITLE 18 OF THE NAPA COUNTY CODE REGULATING SIGNS AND ADMINISTRATIVE PERMITS.*

Commission voted to recommend to the Board of Supervisors adoption of the proposed ordinance, finding that the proposed ordinance is consistent with the Napa County General Plan, and does not result in internal inconsistencies within Napa County zoning regulations.

MB-TS-HP-MP-BF

X

10. ADMINISTRATIVE ITEMS

None.

11. DEPUTY DIRECTOR'S REPORT

John McDowell gave the report.

- DISCUSSION OF ITEMS FOR THE **MAY 17, 2011 JOINT MEETING**
- DISCUSSION OF ITEMS FOR THE **MAY 18, 2011 PC MEETING**
 - ▶ Caravan Serai Winery
 - ▶ Design review guidelines
- CODE COMPLIANCE REPORT
 - ▶ 4H-FFA Animal Barn
- ZONING ADMINISTRATOR ACTIONS

12. COMMISSIONER COMMENTS / COMMITTEE REPORT

- ▶ Jeff Sharp announced that the Watershed Symposium will be held on May 19, 2011 and that the BOS will declare May as Watershed Awareness Month.
- ▶ Commissioner Pope reminded commissioners that AB1234 training is due.

13. FUTURE AGENDA ITEMS

- #03457-UP, 1 year after opening - Kendall Jackson (formerly Pecota) Winery
- #P09-00185-UP, 1 year after opening - Ca' Nani Winery
- #P06-1426-UP, 1 year after opening - Pavitt Winery
- #P10-00123-MOD, August 2011 - MJA Vineyards
- #P10-00177-MOD, December 2011 - Kelham Winery

13. ADJOURNMENT

Adjourned to the special joint meeting of the Conservation Development and Planning Commission and the Board of Supervisors meeting of May 17, 2011.


MATT POPE, Chairperson

ATTEST: HILLARY GITELMAN, Secretary-Director


MELISSA GRAY, Clerk

Key

Vote: MB = Mike Basayne; MP = Matt Pope; BF = Bob Fiddaman; TS = Terry Scott; HP = Heather Phillips;

The maker of the motion and second are reflected respectively in the order of the recorded vote.

Notations under vote: N = No; A = Abstain; X = Excused

