



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT, NAPA COUNTY, CALIFORNIA, HELD AND CONVENED AT SOSCOL RECYCLED WATER FACILITY ADMINISTRATION OFFICE, WEDNESDAY, MARCH 2, 2022 CALLED TO ORDER AT 4:02 PM.

1. **OPEN SESSION:**

2. **ROLL CALL:**

PRESENT: SCOTT SEDGLEY, Chair; RYAN GREGORY, Vice Chair (absent at roll-call, present at 4:20 p.m.); MARY LUROS, PETE MOTT and DAVID GRAVES, Directors.  
ALSO PRESENT: TIM HEALY, General Manager, and JOHN BAKKER, Legal Counsel.

ABSENT: None.

3. **REVIEW OF AGENDA:** No changes.

4. **SAFETY MOMENT:** Chair Sedgley read the safety topic – Be kind to your back.

5. **PUBLIC COMMENT:** None.

6. **SPECIAL PRESENTATIONS:** None.

7. **CONSENT CALENDAR:**

a. **MR 22-017:**  
**APPROVAL OF MINUTES FROM THE REGULAR MEETING ON FEBRUARY 16, 2022.**

b. **Receive County of Napa Invoice Register for January 2022.**

c. **RES 22-003:**  
**ADOPT RESOLUTION OF THE BOARD OF DIRECTORS OF THE NAPA SANITATION DISTRICT ACCEPTING COMPLETION AND DIRECTING GENERAL MANAGER TO FILE NOTICE OF COMPLETION FOR THE 2021 TREATMENT PLANT IMPROVEMENTS PROJECT (CIP 20708).**

d. **Receive General Manager's Report for January 2022.**

Motion by GRAVES, seconded by MOTT, by the following vote:

AYES: GRAVES, LUROS, MOTT, SEDGLEY  
NOES: NONE  
ABSENT: GREGORY  
ABSTAIN: NONE

8. **REGULAR CALENDAR:**

a. **Receive presentation from staff and consultant on the Climate Change Plan.**

Andrew Damron, Technical Services Director, introduced consultant Xavier Irias of Woodard & Curran. Mr. Irias gave a presentation on the status of the Climate Change Plan project. He reviewed the summary of risk assessment findings, initial recommendations for future work, and the next steps and schedule. Mr. Irias reported the main focus for Napa Sanitation District currently is sea level rise and wildfire/PSPS (power outages). He indicated the assessment does not indicate that any immediate capital investments need to be made, but that NapaSan can consider taking some initial planning steps to avoid the need for immediate, costly “red-flag” actions.

The Board and staff held discussion. The Board agreed to budget funding for studying adaptation/mitigation for the climate change plan.

b. **MR 22-018:**

**AUTHORIZE AN INCREASE OF CHANGE ORDER SIGNING AUTHORITY FOR THE GENERAL MANAGER FROM \$325,991 (10% OF ORIGINAL CONTRACT) TO A MAXIMUM OF \$3,400,000 (104% OF ORIGINAL CONTRACT) FOR THE 2022 COLLECTION SYSTEM REHABILITATION PROJECT (CIP 21701) FOR A POTENTIAL TOTAL APPROVED CONTRACT AMOUNT OF \$6,659,907.**

Motion by GREGORY, seconded by GRAVES, by the following vote:

AYES: GRAVES, GREGORY, LUROS, MOTT, SEDGLEY  
NOES: NONE  
ABSENT: NONE  
ABSTAIN: NONE

Karl Ono, Associate Engineer, gave a presentation on the 2022 Collection System Rehabilitation Project. He reviewed the current project scope and budget and explained there is remaining budget for this project in the amount of \$3,400,000 due to the low contract bid that NapaSan received. Staff proposes adding additional scope to the project to take advantage of the contract unit prices. He reported that staff and contractor have discussed adding the additional scope at the same unit prices.

Ono reviewed the proposed additional scope priority No. 1 at Kaiser Road and Waverly Street. This would add 4,600 LF of mainline and 60 laterals. Priority No. 2 is the Salvador Basin, which is 34,000 LF of mainline and 630 laterals. Ono reported these two project areas are in the 2021 Collection System Master Plan as priority areas. He indicated that staff has had discussions with the contractor. The contractor indicated they are willing to agree to the current unit prices and could complete the additional scope on the current schedule by adding crews to the project. The added scope cost is \$3,250,000 and would bring the potential project total to 13.57 miles of

mainline (5.0% of the system). The total project cost with the additional scope is \$6,509,907, which is within the budget for the project.

Board, staff and legal counsel held discussion on the options for consideration. The Board concurred with adding the additional scope and approving the change order authority for the General Manager.

9. **GENERAL MANAGER REPORT:** None.

10. **LEGAL COUNSEL REPORT:** None.

11. **BOARD OF DIRECTORS REPORTS/GENERAL DISCUSSION:** None.

12. **UPCOMING MEETINGS:**

- a. North Bay Watershed Association meeting – March 4, 2022
- b. Regular Board meeting – March 16, 2022
- c. Regular Board meeting – April 6, 2022
- d. Regular Board meeting – April 20, 2022

13. **ADJOURNMENT TO CLOSED SESSION (4:55 P.M.):**

- a. **CONFERENCE WITH LABOR NEGOTIATORS – Government Code Section 54957.6**  
Agency Designated Representative: Glenn Berkheimer  
Employee Organizations: Teamsters Local 315 – Rank & File Unit, Teamsters Local 315 Supervisors Unit, and AMPNSD Unit
- b. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS**  
Property: The solar voltaic system on District-owned parcels APN 046-400-015-000 and 046-400-011-000  
Agency Negotiator: Tim Healy, General Manager  
Negotiating Parties: Napa Sanitation District Solar, Inc.  
Under Negotiation: Price and terms of payment
- c. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) or (3) or subdivision (d) of Section 54956.9: 1 case  
Facts and Circumstances: Claim from Russell Jones, dated February 10, 2022

14. **RECONVENE TO OPEN SESSION (6:00 P.M.)**

15. **REPORT FROM LEGAL COUNSEL ON CLOSED SESSION:**

Legal Counsel Bakker reported the Board took reportable action on closed session item (c) Conference with Legal Counsel – Anticipated Litigation. The Board rejected the claim of Russell Jones. No other reportable action was taken.

16. **ADJOURNMENT (6:00 P.M.)**

Adjourn to Napa Sanitation District Regular meeting on March 16, 2022 at 4:00 P.M. at the Napa Sanitation District Administration Building, 1515 Soscol Ferry Road, Napa, California.

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CHAIR

ATTEST:

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Clerk of the Board