



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors
FROM: Jill Pahl - Manager
Upper Valley Waste Management Agency
REPORT BY: Jill Pahl, Acting Director , 253-4410
SUBJECT: Fiscal Year 2005/2006 Annual Audit Agreement

RECOMMENDATION

FISCAL YEAR 2005/2006 ANNUAL AUDIT AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign the third amendment to Authority Agreement #97-07 with Bartig, Basler and Ray to prepare the Authority's Fiscal Year 2005/2006 Annual Audit.

EXECUTIVE SUMMARY

Pursuant to the joint powers agency formation agreement an annual audit is required to be completed. The Agency has used Bartig, Basler and Ray (BBR) to prepare the Agency's four prior annual audits. BBR provided a scope and cost to complete the Agency's fiscal year 2005/2006 and the subsequent two annual audits for \$3,200 per year.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Upper Valley Waste Management Agency
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	This audit is \$3,200 for each year.
Consequences if not approved:	Audit will not be completed. Agency will not be meeting the requirements of their formation agreement.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Last spring the Auditor prepared a Request for Proposals to provide auditing services. Bartig, Basler and Ray were the only responders. They will continue to prepare the Agency's audits for \$3,200 each year, which is the same price as the prior year.

SUPPORTING DOCUMENTS

None

Recommendation: Approve

Reviewed By: Steven Lederer