



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors
FROM: Jill Pahl - Manager
Upper Valley Waste Management Agency
REPORT BY: Belinda Yamate, Secretary, 253-4471
SUBJECT: Fiscal Year 2004/2005 Annual Audit Agreement.

RECOMMENDATION

FISCAL YEAR 2004/2005 ANNUAL AUDIT AGREEMENT.

REQUESTED ACTION: Approval and authorization for the Chair to sign the second amendment to Authority Agreement #97-07 with Bartig, Basler and Ray to prepare the Authority's Fiscal Year 2004/2005 Annual Audit.

EXECUTIVE SUMMARY

Pursuant to the joint powers agency formation agreement an annual audit is required to be completed. The Agency has used Bartig, Basler and Ray (BBR) to prepare the Agency's three prior annual audits. BBR provided a scope and cost to complete the Agency's fiscal year 2004/2005 annual audit for \$3,200.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Upper Valley Waste Management Agency
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	This audit is only for this year.
Consequences if not approved:	Audit will not be completed. Agency will not be meeting the requirements of their formation agreement.
Additional Information:	None

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Auditor will be requesting proposals from a variety of firms to prepare future audits and is looking at other ways to control costs of preparing the audits.

SUPPORTING DOCUMENTS

None

Recommendation: Approve

Reviewed By: Jill Pahl