



Agenda Date: 6/27/2011  
Agenda Placement: 6B

## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency  
**REPORT BY:** Steven Lederer, Director of Environmental Management - 253-4471  
**SUBJECT:** PUBLIC HEARING: 2011/2012 Budget

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### **RECOMMENDATION**

#### **PUBLIC HEARING: 2011/2012 FISCAL YEAR BUDGET**

REQUESTED ACTION: Staff requests approval and adoption of Agency Resolution No. 11-02 adopting the proposed final budget for fiscal year 2011/2012.

### **EXECUTIVE SUMMARY**

Staff will present the proposed final fiscal year 2011/2012 budget.

**Revenue:** Revenue from the landfill surcharge, our largest source of revenue, showed improvement last year. This year's proposed budget conservatively assumes that 2011/2012 landfill surcharge revenue will be the same as 2010/2011 estimated actual. This seems reasonable unless the economy deteriorates further. It is also assumed that the usual \$25,000 of Department of Conservation (DOC) (now technically known as CalRecycle) grant money will also be received. As such our budgeted revenue is \$20,000 above last year's adopted budget.

**Expenses:** Increased expenses (\$10,000) (as compared with 2010/2011 budget) are expected in Household Hazardous Waste disposal. HHW expenses continue to increase as volumes continue to increase. An additional \$5,000 was also budgeted to support general recycling programs.

**Fund Balance:** The Agency commenced 2010/2011 with a \$35,000 fund balance, the minimum allowed under Board policy. We are currently estimated to complete 2010/2011 with a \$45,000 fund balance (the result of \$20,000 extra landfill surcharge revenue offset in part by \$10,000 of extra HHW expenses). The 2011/2012 budget is designed with a roughly \$5,000 reserve, which if not used would leave the Agency with \$50,000 fund balance.

### **FISCAL IMPACT**

Is there a Fiscal Impact? Yes  
Is it currently budgeted? No  
What is the revenue source? Operating Revenues  
Is it Mandatory or Discretionary? Mandatory  
Is the general fund affected? No  
Future fiscal impact: None  
Consequences if not approved: No expenditures can be paid.  
Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The proposed budget for the coming fiscal year is attached. Notes explaining some of the line items are included in the spreadsheet.

**SUPPORTING DOCUMENTS**

- A . Proposed 2011-2012 Budget
- B . Resolution 11-02

Recommendation: Approve  
Reviewed By: Steven Lederer