



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors
FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency
REPORT BY: John Kara, Jr, Environmental Health Manager - 259-8208
SUBJECT: Agreement for Household Hazardous Waste Collection

RECOMMENDATION

Staff recommends Chair sign agreement with 21st Century Environmental Management of CA for the collection of household hazardous waste at temporary events and locations requested by the Agency. The compensation to the contractor shall not exceed \$19,000 per fiscal year.

EXECUTIVE SUMMARY

Agency staff reviewed proposals from two household hazardous waste contractors for operation of temporary household hazardous waste collection events and collection of waste from locations authorized by the Agency Manager. 21st Century Environmental Management of CA provided the most complete and least expensive proposal.

21st Century Environmental Management of CA currently provides these services to the Agency under agreement 07-06 which expires on June 30, 2011.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Upper Valley Waste Management Agency
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	None, this item can be reviewed on a yearly basis

Consequences if not approved: UVA will not have a hauler for removal of HHW at the sites it operates.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

A request for proposal for operation of temporary household hazardous waste collection events and collection of waste from locations authorized by the Agency Manager was sent to three household hazardous waste management firms. Two responded with proposals. 21st Century Environmental Management of CA provided the most complete and least expensive proposal. 21st Century currently provides household hazardous waste collection and disposal services to the Agency under agreement 07-06 which expires on June 30, 2011.

SUPPORTING DOCUMENTS

None

Recommendation: Approve

Reviewed By: Steven Lederer