



## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors

**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency

**REPORT BY:** Steven Lederer, DIR OF PUB WKS/DIST ENGINEER - 259-8228

**SUBJECT:** PUBLIC HEARING: Revised 2013/2014 Budget and Adoption of 2014/2015 Budget

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### **RECOMMENDATION**

#### **PUBLIC HEARING: REVISIONS TO 2013/2014 FISCAL YEAR BUDGET AND APPROVAL OF THE 2014/2015 FISCAL YEAR BUDGET**

REQUESTED ACTION: Staff requests approval and adoption of Agency Resolution No. 14-02 adopting the proposed final budget for fiscal year 2014/2015, and approval of revisions to the fiscal year 2013/2014 budget.

### **EXECUTIVE SUMMARY**

Staff will present proposed modifications to the fiscal year 2013/2014 budget, and the proposed fiscal year 2014/2015 budget for Board approval.

Changes to the 2013/2014 budget reflect increased expenses related to two specific Board requests: 1) authority to purchase cameras to discourage illegal dumping (\$10K), and 2) a detailed study of other jurisdictions which have mandatory service (\$5K). Staff was able to absorb some of these costs into the existing budget, but does require a \$5K increase to appropriations to accommodate these previously authorized expenses.

#### Summary of 2014/2015 Budget:

**Revenue:** While landfill revenue showed some recovery in 2012/2013 (resulting in \$160K in revenue), this volume did not continue into 2013/2014 (resulting in \$150K in revenue). As such, this year's budget assumes funding at the lower 2013/2014 level. This is appropriate based on the large amount of diversion of C&D and food waste. It is hoped that the improving economy will somewhat balance the diversion and maintain revenue at about this level. The budget also assumes the usual \$25,000 CalRecycle grant, which seems safe for at least the coming year..

**Expenses:** Budgeted expenses are similar (approximately \$1K lower) to last year's original budget. It maintains our existing programs (and of course does not budget for last year's one time expenses discussed above).

**Fund Balance:** The Agency commenced 2010/2011 with a \$35,000 fund balance, the minimum allowed under

Board policy. The Agency subsequently increased its balance, peaking at \$87,909 in 2012/2013. The Agency will use some of this balance (\$17,215) to cover expenses in 2013/2014, and proposes to use an additional \$11,210 in 2014/2015. This still leaves us with a \$59,484 fund balance, significantly above the Board minimum. Should revenue not increase in the coming years, or the CalRecycle Grant be eliminated, the Board will need to consider alternate revenue sources, or program cuts.

**FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Operating Revenues
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No
Future fiscal impact:	None
Consequences if not approved:	No expenditures can be paid.
Additional Information:	

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The proposed budgets are shown in the attached spreadsheet.

**SUPPORTING DOCUMENTS**

- A . Proposed Budgets
- B . Budget Resolution No. 14-02

Recommendation: Approve  
Reviewed By: Steven Lederer