



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors

FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency

REPORT BY: Alice Ramirez, Senior Office Assistant - 259-6716

SUBJECT: Authorization to Sign Agreement Using Agency Funds to Remove Waste Oil and other HHW Equipment from St. Helena and Yountville Sites

RECOMMENDATION

DECOMMISSIONING OF YOUNTVILLE AND ST. HELENA USED OIL AND HHW COLLECTION SITES

DISCUSSION AND REQUESTED ACTION: Upper Valley Waste Management Agency Manager requests approval of and authorization to sign an agreement with Clean Harbors for a maximum of \$25,000 for the term of May 20, 2019 to June 30, 2019 to assist Yountville and St. Helena with decommissioning of their used oil and household hazardous waste (HHW) collection sites.

EXECUTIVE SUMMARY

Over 10 years ago the County, Agency, Yountville and St. Helena partnered to install used oil collection tanks, as well as establish collections of other forms of HHW. Both jurisdictions now want to get out of that role, and would like the used oil tanks and related HHW equipment removed. Used oil funding cannot be used for tank removal, and neither the cities nor the county has excess funding to support this. Given that this waste collection function is within the scope of Agency responsibilities, and that funding is available in fund balance, staff requests the Board authorize the Agency Manager to sign contracts to spend up to \$25,000 (total) assisting these Member jurisdictions to close down their respective sites.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Fund Balance Reserves
Is it Mandatory or Discretionary?	Discretionary

Discretionary Justification: The cities have performed a useful waste management function for many years and it seems appropriate for the Agency to assist them in restoring these sites.

Is the general fund affected? No

Future fiscal impact: None

Consequences if not approved: The cities would need to find another source of funding to restore the sites.

Additional Information:

ENVIRONMENTAL IMPACT

Consideration and possible adoption of a Categorical Exemption Class 1: It has been determined that this type of project does not have a significant effect on the environment and is exempt from the California Environmental Quality Act. [See Class 1 (“Existing Facilities”) which may be found in the guidelines for the implementation of the California Environmental Quality Act at 14 CCR §15301; see also Napa County’s Local Procedures for Implementing the California Environmental Quality Act, Appendix B.]

BACKGROUND AND DISCUSSION

Nothing additional

SUPPORTING DOCUMENTS

None

Recommendation: Approve
Reviewed By: Steven Lederer