



Agenda Date: 5/20/2019

Agenda Placement: 5B

Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors

FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency

REPORT BY: Alice Ramirez, Senior Office Assistant - 259-6716

SUBJECT: Agreement for Household Hazardous Waste Collection

RECOMMENDATION

AGREEMENT FOR HOUSEHOLD HAZARDOUS WASTE COLLECTION

DISCUSSION AND REQUESTED ACTION: Upper Valley Waste Management Agency Manager requests approval of and authorization for the Board Chair sign a three-year agreement with Stericycle Environmental Solutions, Inc. for the collection of household hazardous waste at temporary events and locations requested by the Agency. The compensation to the contractor shall not exceed \$57,000 per fiscal year.

EXECUTIVE SUMMARY

Staff recommends approval and authorization for the Chair to sign an agreement with Stericycle Environmental Solutions, Inc. for operation of temporary household hazardous waste collection events and collection of waste from locations authorized by the Agency Manager. Stericycle Environmental Solutions, Inc. provided the least expensive proposal to the Napa Vallejo Waste Management Authority. They would be replacing Clean Harbors, which has had the contract for the past 3 years. The agreement provides for a reduced disposal cost for several materials. Overall program costs depend on the total amount of materials received.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Upper Valley Waste Management Agency
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	No

Future fiscal impact: None. This item can be reviewed on a yearly basis.

Consequences if not approved: UVWMA will not have a contractor for the removal of household hazardous waste at collection events and the sites it oversees.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The current Agreement is scheduled to expire on June 30, 2019. A request for proposals was sent to eight (8) hazardous waste management firms by Napa Vallejo Waste Management Authority. Two proposals were received. The proposal from Stericycle Environmental Solutions, Inc. contained a very complete Scope of Work and lowest overall cost. Stericycle Environmental Solutions, Inc. operates numerous household hazardous waste collection facilities throughout the State. The term of the proposed agreement is three years, and the Agency has the option to exercise up to two one-year extensions. Annual costs are based on the types and amounts of hazardous materials received as well as the size of temporary household hazardous waste collection events, with a contractual limit of \$57,000 each fiscal year.

SUPPORTING DOCUMENTS

None

Recommendation: Approve
Reviewed By: Steven Lederer