



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors

FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency

REPORT BY: Steven Lederer, Director, Public Works - 259-8228

SUBJECT: Manager's Report

RECOMMENDATION

MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities and obtain Board direction on a process for use of available surplus funds.

EXECUTIVE SUMMARY

Manager to provide an update on the status of current activities.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Monthly Financial Report

The most recent financial report is attached. As we approach the end of the fiscal year, a few notes:

- | We lost revenue early in the fiscal year as we had planned on raising the \$4.50 surcharge in July but ended up not doing so until January. However, in flow of tonnage from the Kincaid Fire has made up a large portion of that loss.
- | Our consulting expenses are much higher due to retaining Gary Bell to work on the franchise agreements.
- | I will continue to monitor as we get closer to the end, but we have very healthy reserves if any shortfall occurs.

Communications

Letters from UVA and from the recycling industry in requesting State support of the industry and it's companies during the COVID 19 crisis are attached for information.

Use of Fire Related Waste Funds

Per Board direction, before January 1, the Agency Manager released a "Notice of Funds Availability" to each of the JPA's member agencies soliciting for projects that the jurisdiction might accomplish that further the mission of the Agency. As the Board may remember, after reserving funds for our contract renewal efforts and keeping approximately \$100,000 in reserves, there is about \$400,000 still available. Submittals were due April 1, 2020. Proposals were received from Yountville, St. Helena, and the County. The Agency Manager recommends delaying any consideration of awarding funds until the current health crisis is passed and we have a better idea where our financials stand. We may need this money to fund Agency operations or for some other as yet unknown purpose.

Agency Legal Counsel

On April 8th the Board held a special meeting, interviewed prospective legal firms, and chose Gary Bell to become the Agency's General Counsel. The Agency Manager will report to the Board at the meeting the status of contract negotiations with Mr. Bell.

SUPPORTING DOCUMENTS

- A . Financials
- B . Industry Letter to the Governor
- C . UVA Letter to the Governor

Recommendation: Approve

Reviewed By: Steven Lederer