



Agenda Date: 4/19/2021

Agenda Placement: 6B

Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors

FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency

REPORT BY: Steven Lederer, Director, Public Works - 259-8228

SUBJECT: Adoption of Policy Number 6; Purchasing

RECOMMENDATION

ADOPTION OF POLICY NUMBER 6; PURCHASING

DISCUSSION AND REQUESTED ACTION: The Agency Manager requests adoption of and authorization for the Chair to sign a resolution adopting UVA Policy Number 6, Adopting Purchasing and Other Policies.

EXECUTIVE SUMMARY

This agenda item brings to the Board for comment/approval a Policy (Number 6), which adopts the County's Purchasing and related policies as the Agency's policies. One modification is made, for Agency purposes, designating the Purchasing Agent to be the Agency Manager (as opposed to the CEO for the County). In addition to Purchasing, policies related to paper waste reduction and recycling, maintaining a harassment and discrimination free environment, drug and alcohol use, Information Technology and Security, and workplace violence, are also adopted.

These policies will be reviewed periodically and updated as needed. This Policy is added to the five existing policies previously approved by the Board.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None additional.

SUPPORTING DOCUMENTS

A . Resolution Adopting County Purchasing Policies

Recommendation: Approve
Reviewed By: Steven Lederer