



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors
FROM: Belinda Yamate for Steven Lederer - Manager
Upper Valley Waste Management Agency
REPORT BY: Belinda Yamate, Secretary, 253-4471
SUBJECT: Large Venue Grant Report

RECOMMENDATION

LARGE VENUE GRANT REPORT

DISCUSSION AND POSSIBLE ACTION: Staff to provide an update on activities relevant to the Large Venue Grant.

EXECUTIVE SUMMARY

The Department of Conservation (DOC) Large Venues Grant (LVG) is a 26 month grant and is scheduled to conclude in December 2007. Contractual agreements have been signed by each of the venues and we are pleased that all agreed to the lists outlining the venue's and the Agency's respective responsibilities with regard to the establishment and ongoing operation of the recycling programs (please see attachment). The responsibilities lists will provide important points of discussion for our quarterly meetings to be held through the remaining grant cycle. The other important task that we are responsible for over the next 10 months is monitoring diversion rates at the venues. Obtaining accurate information is always more difficult than one would predict, but UVA staff worked with UVDS staff to establish a method to track the Culinary Institute and Calistoga Fairgrounds diversion that we believe will yield the best information obtainable. We are working with City of Napa staff to closely monitor Copia and the Expo diversion.

We have spent \$63,423 of the \$82,000 grant thus far. All the recycling equipment has been purchased and is in place at the four venues. The remaining expenditures will be educational in nature: decals, signs, banners, and guidelines/brochures. We are working to finalize those items now and will ask the venues to review, edit and approve the items in the next several weeks. We plan to have all printed education materials and signage in place by the end of March. The graphics contractor time and printing costs will be higher than we originally predicted and we will submit a budget revision to the DOC in the next week to address this.

We anticipate approval of this request since it is only reallocating the approved funds. Once everything is in place our main task will be to support the venues in maintaining and improving their programs. We will work closely with staff at the venues to evaluate the programs and make modifications where necessary. UVA staff will provide staff orientations or other on-site presentations to increase awareness and understanding of, and participation in, the

recycling programs.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

None additional--see Executive Summary and attachment.

SUPPORTING DOCUMENTS

A . Sample Large Venue Grant Agreement

Recommendation: Approve
Reviewed By: Belinda Yamate