



## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency  
**REPORT BY:** Steven Lederer, Director of Environmental Management - 253-4471  
**SUBJECT:** Third Amendment to Agency Agreement #06-03

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### RECOMMENDATION

#### **THIRD AMENDMENT TO AGENCY AGREEMENT #06-03**

DISCUSSION AND ACTION ITEM: Approval and authorization for the Agency Manager to sign the third amendment to Agency Agreement #06-03 with HDR/Brown, Vence & Associates, Inc., in the amount of \$12,529.00, to provide consulting support developing the franchise amendment to implement the C&D collection facility. Details of the proposed scope are provided in Attachment A.

### EXECUTIVE SUMMARY

The attached proposal will allow HDR to help in the development on the franchise amendment which will implement the C&D collection facility proposal previously agreed to by the Board.

### FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Upper Valley Waste Management Agency.
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Developing the franchise amendment to support the C&D operation has proven to be a complex task. HDR has provided invaluable service in moving previous negotiations forward and their assistance has been requested again. Sufficient funds exist in the Agency budget to support this extension without decreasing the Agency fund balance below the Board mandated \$35,000 reserve balance.

Is the general fund affected? No  
Future fiscal impact: None.  
Consequences if not approved: If the extension is not approved, Agency staff will not be able to access this consulting support.

Additional Information:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The original HDR/BVA contract was approved by the Board in the sum of \$28,891 at their meeting of June 19, 2006 to assist with development of a simplified rate methodology process. A first amendment was approved by the Board in the amount of \$16,908 at their meeting of October 16, 2006 in order to continue the rate methodology development. The third amendment of \$6,561.80 was approved to allow HDR to complete the implementation of the revised methodology. This proposed fourth amendment of \$12,529 will allow HDR to assist the authority in developing the franchise amendment document which will allow implementation of the C&D facility per the attached scope of work (note that the proposed optional task for construction monitoring is not being requested for approval at this time).

### **SUPPORTING DOCUMENTS**

A . HDR/BVA 3rd Amendment Scope

Recommendation: Approve

Reviewed By: Steven Lederer