



## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency  
**REPORT BY:** John Kara, Jr, Environmental Health Manager - 259-8208  
**SUBJECT:** Second Amendment to Agency Agreement #07-06 (Household Hazardous Waste Operations Agreement)

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### **RECOMMENDATION**

**SECOND AMENDMENT TO AGENCY AGREEMENT #07-06:** Approval and authorization for the Agency Manager to sign the second amendment to Agency Agreement #07-06 with 21st Century Environmental Management of California LP, a wholly owned subsidiary of PSC Environmental Services, to increase the maximum compensation specified in section 4(c) of the agreement to from \$30,000 to \$45,000 per fiscal year to provide for the collection, transportation and disposal of household hazardous waste from temporary collection events and select locations.

### **EXECUTIVE SUMMARY**

The amendment will change the maximum compensation to be paid to the CONTRACTOR from \$30,000 to \$45,000 per fiscal year to allow for the continued collection and disposal of household hazardous waste from temporary collection events and various locations through the term of the agreement without the need to return to the Board with additional requests for funds. The amendment also reflect the name change of the CONTRACTOR to 21st Century Environmental Management of California LP, a wholly owned subsidiary of PSC Environmental Services.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	The increase of \$15,000 can be managed within the existing UVA operating budget. UVA budgeted \$25,000 this year for outside consultants which we don't expect to use. Thus the increase in this line item will not cause us to exceed our bottom line expenses budget.

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Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The increase is necessary to fund the higher than expected expenses from the October Household Hazardous Waste event.
Is the general fund affected?	Yes
Future fiscal impact:	The amount of money dedicated to HHW disposal will be evaluated during each budget cycle and balanced against expected revenues.
Consequences if not approved:	Final payment for disposal of materials from the October HHW event cannot be made and other periodic HHW collections during the year will not occur.
Additional Information:	

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

The original agreement (07-06) was approved by the Board in the sum of \$30,000 per fiscal year at their meeting on September 17, 2007 with an expiration date of June 30, 2010. The first amendment to the agreement for an additional \$30,000 for fiscal year 07/08 (for a total of \$60,000 for the year) was approved by the Board at their meeting on April 21, 2008. This second amendment changes the original maximum compensation amount from \$30,000 per fiscal year to \$45,000 per fiscal year for the remainder of the agreement, beginning with this fiscal year. The increased compensation is to pay for the the household hazardous waste collection event held at the Napa County Fairgrounds on October 25, 2008, which served a record 311 vehicles (resulting in higher than expected expenses), and for the continued collection, transportation and disposal of household hazardous waste from temporary collection events and select locations. This agreement also reflects the change of the CONTRACTOR's name to 21st Century Environmental Management of California LP, a wholly owned subsidiary of PSC Environmental Services.

### **SUPPORTING DOCUMENTS**

A . Contract Amendment

Recommendation: Approve  
Reviewed By: Steven Lederer