



## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency  
**REPORT BY:** Alice Ramirez, Senior Office Assistant - 259-6716  
**SUBJECT:** Manager's Report

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### **RECOMMENDATION**

#### **MANAGER'S REPORT**

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities and obtain Board direction on a process for use of available surplus funds.

### **EXECUTIVE SUMMARY**

Manager to provide an update on the status of current activities.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

#### **Monthly Financial Report**

The most recent financial report is attached.

Communications From Customers

None Noted

Use of Fire Related Waste Funds

Per Board direction, before January 1, the Agency Manager will release a "Notice of Funds Availability" to each of the JPA's member agency soliciting for projects that the jurisdiction might accomplish that further the mission of the Agency. As the Board may remember, after reserving funds for our contract renewal efforts and keeping approximately \$100,000 in reserves, there will be about \$400,000 still available. Submittals will be due April 1, 2020.

The process will include:

- | Proposal of a project to the Agency Manager;
- | The Agency Manager would review the project for reasonableness of cost and ensure it was within the mission of the Agency;
- | The Agency Manager will then bring the project to the Board with a recommendation
- | The Board will have the opportunity to fund none, part, or all of the project.
- | This process will repeat until all the funds are expended.

**SUPPORTING DOCUMENTS**

A . Financials

Recommendation: Approve

Reviewed By: Steven Lederer