



Agenda Date: 11/19/2018

Agenda Placement: 8A

Upper Valley Waste Management Agency **Board Agenda Letter**

TO: Board of Directors
FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency
REPORT BY: Steven Lederer, Director, Public Works - 259-8228
SUBJECT: Manager's Report

RECOMMENDATION

MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities and obtain Board direction where applicable on the items within.

EXECUTIVE SUMMARY

Manager to provide an update on the status of current activities.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Monthly Financial Report

The most recent financial report is attached.

Communications From Customers

Alex Bisbikus of Trinchero Estates Winery has requested a meeting to discuss provision of additional services, including weighing of individual loads. This technology exists, but of course at a cost. A report will be provided at the meeting.

Update On Contract Revisions

The Ad Hoc committee is meeting on the 16th and will have an oral report for the Board.

Pick Up Truck Campaign/Illegal Dumping/Large Item Pick-ups

Studies show that a large amount of roadside litter comes from blowing out of the back of pick trucks. Staff is interested in investigating conducting a campaign to educate the public about this issue, as well as developing additional programs to combat illegal dumping. These will be taken up in January.

Modification of Monthly Reports for the Board

See attached report mock-up. In the interest of providing the Board a more succinct and meaningful report on waste volumes and results, a draft report is attached to this agenda item for review and discussion. It would replace the reports that are currently supplied to the Board. Staff seeks input as to whether additional information is needed, or the proposed report be otherwise modified. While there remains many detailed reporting the company must still do for regulatory reporting purposes, this change will reduce some of the Company's reporting efforts.

Board Calendar

After discussions with the Board Chair, staff is recommending the Board consider adjusting the Board calendar as follows:

January--meet (2nd Monday to avoid MLK Holiday)

February--skip

March--meet

April--skip

May--meet (budget and rates preview)

June meet (budget and rates) (4th Monday to allow time to complete rate review)

July--skip

August--meet

September--skip

October--meet

November--skip

December--skip

This would allow for 6 meetings to occur, which should be frequent enough to conduct regular business and allow time for more depth research and presentation on particular items. Special meetings can be called when needed. In months that the Board does not meet the Agency manager will provide to the Board via e-mail a standard report on Financials, Waste Tonnage, and LEA Inspection Status. This report to the Board will also be posted to the web for the benefit of the public.

Disposition of Fire Debris Revenue and Need to Adjust \$4.75 Surcharge Fee

As the Board is aware, we currently have approximately \$500,000 of "windfall" revenue as a result of the 2017 fires. Staff seeks Board input as to the disposition of these funds. Some options include:

1. Do nothing; save the funds for some future use (particularly in light of structural budget deficits discussed below)
2. Commit the funds to a specific project, such as a cleanup campaign of some sort
3. Divide the funds amongst the agency members to allow the members to use the money in their jurisdiction for any function that bears a nexus to the source of the funds. These activities could include local waste

related endeavors, or something such as road repairs in connection with damage to roads caused by waste collection vehicles. A method (such as number of accounts or road mileage) would need to be agreed to by the Board as to how to divide the money.

Also of note, given increased staff time requests in recent years by the Board, and incremental increases in the cost of that staff, the Agency's budget is not in "structural balance", meaning that in any given year we spend more than we take in. This hasn't been a problem in the past couple of years based on our healthy fund balance, and then again due to the revenues brought in by the fire debris, but this cannot go on forever. Staff's recommendation is to raise the \$4.75 surcharge fee, as part of the next budget cycle, to bring this structural imbalance back in to balance, and to add an annual CPI increase into the fee so we don't fall behind in the future. It is currently estimated that the fee would need to be increased to about \$6.00, but a more detailed analysis will occur at the time of the budget in the spring.

SUPPORTING DOCUMENTS

- A . Draft tonnage report
- B . Financials

Recommendation: Approve
Reviewed By: Steven Lederer