



## Upper Valley Waste Management Agency Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Steven Lederer - Manager  
Upper Valley Waste Management Agency  
**REPORT BY:** Steven Lederer, DIRECTOR OF ENVIRONMENTAL MGT, 259-8228  
**SUBJECT:** First Amendment to Agency Agreement #06-03

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### RECOMMENDATION

#### **FIRST AMENDMENT TO AGENCY AGREEMENT #06-03**

DISCUSSION AND ACTION ITEM: Approval and authorization for the Agency Manager to sign the first amendment to Agency Agreement #06-03 with HDR/Brown, Vence & Associates, Inc. to continue work on the rate methodology negotiations.

### EXECUTIVE SUMMARY

The attached proposal will allow HDR to continue work on the rate methodology negotiations. A budget of \$21,135 (which includes a 25% contingency) is proposed.

### FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Upper Valley Waste Management Agency
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	HDR has provided invaluable service in moving the rate methodology discussions forward. Their services are needed to complete this task. Sufficient funds exist in the Agency budget to support this extension without decreasing the agency fund balance below the Board mandated \$35,000 reserve balance.
Is the general fund affected?	No

Future fiscal impact: Future budgets will be impacted in a positive manner as these negotiations should make managing the contract easier and cheaper in the future.

Consequences if not approved: If the extension is not approved Agency staff will attempt to complete the negotiations without the contractor.

Additional Information: None

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The original HDR contract was approved by the Board in the sum of \$28,891 at their meeting of June 19, 2006.

**SUPPORTING DOCUMENTS**

- A . First Amendment to #06-03
- B . Exhibit A

Recommendation: Approve  
Reviewed By: Belinda Yamate