



Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors
FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency
REPORT BY: Steven Lederer, Director, Environmental Management, 259-8228
SUBJECT: Manager's Report

RECOMMENDATION

MANAGER'S REPORT

DISCUSSION AND POSSIBLE ACTION: Manager to provide an update on the status of current activities.

EXECUTIVE SUMMARY

Manager to provide an update on the status of current activities.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

CURRENT ISSUES

Rate Methodology Update

The consultants are hard at work preparing the required documents, which we hope to present to the Board at our

February meeting.

Mid Year Budget Review

The 6 month financial report is attached. The Manager will review each line item with the Board to ensure a complete understanding of our budget position. Of significance, revenues from the landfill surcharge are behind budget due to falling waste disposal volumes and consultant expenses are going to exceed budget due to the rate methodology update, but significant savings are expected from only conducting one household hazardous waste event this year. Budget neutral adjustments (i.e. revenues and expenses are identical) are needed to the line items for the large venue grant and the battery recycling grant due to timing of expected expenses and reimbursements. The net effect of the above will improve the Agency's net cash position by \$11,000. A proposed revised budget is attached, which the Agency Manager will review with the Board. Once input from the Board is received, the Manager will return next month with a formal proposal to revise the budget accordingly.

Large Venue Recycling

A status report for 2006 will be provided at the February Board meeting.

Battery Grant

A \$7,000 household hazardous waste grant was awarded to Upper Valley Waste Management Agency by the California Integrated Waste Management Agency at their August 8th Board meeting. Staff has executed the grant agreement and is preparing a contract with Evan Edgar Associates (who wrote the grant for us) to execute the scope.

Household Hazardous Waste Event Statistics

Statistics from the two events conducted last year are attached for the Board's information.

Electronic Waste Recycling and Other Planned Events

An e-waste collection event is planned to be conducted at UVDS on Saturday, April 28. We are developing the schedule for 2007 events, which will also include a household hazardous waste event (10/20), 8 composting classes, and other activities. We will have the schedule ready for the Board by the February meeting.

Local Enforcement Agency

The Napa County Board of Supervisors approved a resolution on January 9 requesting transfer of the LEA function from the County Executive's office to the Department of Environmental Management. The recommendation has been forwarded to the CIWMB for their approval. This change is not expected to have any effect on Agency activities.

2007 Public Education Plan

The subject plan is being prepared and will be ready for Board review in February

Correspondence

None this month.

ONGOING PROGRAMS

Annual Member Report on Franchise Services

Summary financial reports for each jurisdiction are provided quarterly (next time in March).

Recycling Enclosures

Staff will work with the City of Napa and their consultant to assist them with developing an ordinance. Staff will be involved with this process in order to provide for consistency across the County. More information will be provided when it is available.

Financial Reports

The December financial reports are attached.

SUPPORTING DOCUMENTS

- A . Draft Revisions To 2006-2007 Budget
- B . HHW Event Statistics May 2006
- C . HHW Statistics October 2006
- D . Budget Status Report

Recommendation: Approve

Reviewed By: Belinda Yamate