



Agenda Date: 1/14/2019

Agenda Placement: 6D

Upper Valley Waste Management Agency Board Agenda Letter

TO: Board of Directors

FROM: Steven Lederer - Manager
Upper Valley Waste Management Agency

REPORT BY: Steven Lederer, Director, Public Works - 259-8228

SUBJECT: Authorization to Use Agency Funds to Remove Waste Oil and other HHW Equipment from St. Helena and Yountville Sites

RECOMMENDATION

DECOMMISSIONING OF YOUNTVILLE AND ST. HELENA USED OIL AND HHW COLLECTION SITES

DISCUSSION AND REQUESTED ACTION: Board to Authorize Agency Manager to Expend up to \$25,000 to assist Yountville and St. Helena with Decommissioning of Their Used Oil and Household Hazardous Waste (HHW) collection sites.

EXECUTIVE SUMMARY

Over 10 years ago the County, the Agency, and Yountville and St. Helena partnered to install used oil collection tanks, as well as establish collections of other forms of HHW. Both jurisdictions now want to get out of that role, and would like the used oil tanks and related HHW equipment removed. Used oil funding cannot be used for tank removal, and neither the cities nor the county has excess funding to support this. Given that this waste collection function is within the scope of Agency responsibilities, and that funding is available in fund balance, staff requests the Board authorize the Agency Manager to spend up to \$25,000 (total) assisting these Member jurisdictions to close down their respective sites. It is likely a budget transfer from reserves to operations will be required before the end of the fiscal year to cover these expenses.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Fund Balance Reserves

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: The cities have performed a useful waste management function for many years and it seems appropriate for the Agency to assist them in restoring this sites.

Is the general fund affected? No

Future fiscal impact: None

Consequences if not approved: The cities would need to find another source of funding to restore the sites.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Nothing additional

SUPPORTING DOCUMENTS

None

Recommendation: Approve
Reviewed By: Steven Lederer