



Agenda Date: 1/9/2007
Agenda Placement: 4B

SILVERADO COMMUNITY SERVICES DISTRICT Board Agenda Letter

TO: Board of Directors
FROM: Michael Stoltz for Robert Peterson - District Engineer
Silverado Community Services District
REPORT BY: Gladys Coil, Staff Services Analyst II, 259-8603
SUBJECT: Professional Service Agreement for Street Sweeping

RECOMMENDATION

District Engineer requests approval of and authorization for the President to sign an agreement with Commercial Power Sweep for a maximum of \$11,825 for the term January 9, 2007 through June 30, 2007 for street sweeping services to the Silverado Community Services District.

EXECUTIVE SUMMARY

Since 1991, Commercial Power Sweep has provided the Silverado Community Services District with specialized services consisting of sweeping and cleaning of public streets within the boundary of the District.

This new agreement is brought before the Board to update the scope of work to include the cost of dumping fees, a 5% annual cost of living increase and the option to impose a fuel surcharge as needed due to escalating fuel costs.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Silverado Community Services District
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	Silverado Community Services District has various areas within the District that require regular street sweeping services. The Contractor is willing to provide these services and the District agrees to the terms of the contract.
Is the general fund affected?	No

- Future fiscal impact: The Professional Service Agreement will be automatically renewed yearly unless either party gives the other party written notice of not less than thirty (30) days.
- Consequences if not approved: Assessments are collected annually from the property owners in the Silverado Community Services District for the purpose of providing maintenance for street cleaning, street lighting, and landscape maintenance services on and along the public roadways. If this agreement is not approved the District will need to seek another contractor for these services as required by Resolution No. 67-5 dated March 1, 1967.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The Silverado Community Services District was formed in 1967 by the Board of Supervisors at the request of the developer to provide urban type services to the subdivisions within the area - services which the County of Napa would not normally provide. One of those services is street sweeping of the areas within the public road right of way.

The new agreement includes updates to the Scope of Services to include the cost of dumping fees, a 5% annual cost of living increase and the option to impose a fuel surcharge as needed due to escalating fuel costs. In addition, this new agreement will bring into compliance the insurance requirements to reflect the current County standard. The District Advisory Committee wishes to continue contracting with this vendor as they have provided responsive and responsible service to the District at a reasonable cost.

SUPPORTING DOCUMENTS

None

District Engineer Recommendation: Approve

Reviewed By: Karen Gratton