



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 12/6/2017

Agenda Placement: 9D

## Napa County Planning Commission Board Agenda Letter

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**TO:** Napa County Planning Commission

**FROM:** Charlene Gallina for David Morrison - Director  
Planning, Building and Environmental Services

**REPORT BY:** Charlene Gallina, SUPERVISING PLANNER - 299-1355

**SUBJECT:** AD HOC AND STANDING COMMITTEE APPOINTMENTS FOR THE CALENDAR YEAR 2018

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### **RECOMMENDATION**

#### **COMMITTEE APPOINTMENTS FOR THE CALENDAR YEAR 2018**

**Request:** Annual appointments and reappointments of Commission members to Ad Hoc and Standing Committees.

**Staff Contact:** Charlene Gallina, Supervising Planner (707) 299-1355 or [charlene.gallina@countyofnapa.org](mailto:charlene.gallina@countyofnapa.org)

### **EXECUTIVE SUMMARY**

Commission members currently serve on three standing committees and one special ad hoc committee. Annual appointments to the standing committees are made by the Board of Supervisors based on recommendation from the Commission. The one current Ad Hoc committee was established by the Commission. Term expiration dates vary depending on the particular committee appointment. In addition, the Commission at their January 16, 2013 voted to appoint a Commission member to serve as a liaison to the Napa County Local Food Advisory Council.

Presently, five committee appointment terms for four separate committees expired December 31, 2017 and one vacancy exists to serve as a liaison due to conflicts in meeting date schedule. Staff requests the Commission reappoint current members or appoint new members to serve on the committees listed below. Commission action to appoint members to the standing committee will be forwarded as a recommendation to the Board of Supervisors.

The openings for Standing Committees are as follows:

Watershed Information and Conservation Council of Napa County (WICC): Commissioner Gill - term expires

December 31, 2017. Appointment made by the Board of Supervisors. The WICC meets every other month on the fourth Thursday 3:00-5:00 PM at 625 Burnell Street, Napa or at various site locations. Next meeting is January 25, 2018.

Napa County Airport Advisory Commission: Commissioner Basayne - term expires December 31, 2017. Appointment made by the Board of Supervisors. The AAC Meetings are held the first Monday of the month at noon at the Napa County Airport, 2030 Airport Road, Napa.

Wildlife Conservation Commission: Commissioner Scott - term expires December 31, 2017. Appointment made by the Board of Supervisors. Commission meetings are held quarterly on Mondays 4:00-6:00 PM and location is held at the Napa Main Library, 500 Coombs Street, Napa or at various site locations. Next meeting is in February 2018.

The opening for the Ad Hoc Committee is as follows:

Climate Action Plan Ad Hoc: Commissioners Basayne and Cottrell - term expires December 31, 2017. Appointment made by the Commission. Meetings are held on an as needed basis. Director Morrison is requesting that this Ad Hoc Committee be dropped at this time pending review and direction by the Planning Commission as provided on July 5, 2017, and since staff has been working with the project consultant, Ascent Environmental, Inc. and County Counsel to analyze all comments received to date. Staff is also evaluating the previously prepared Final Draft CAP in light of recent court cases. A specific timeline for the completion of the County's CAP and return to the Planning Commission has not been developed at this time, but anticipates moving forward with additional CAP preparation tasks in the new year.

The opening for the Commission Liaison appointment is as follows:

Napa County Local Food Advisory Council: There are no expiration terms associated with this representation. Commissioner Gallagher was appointed on February 15, 2017, but has a conflict with their set meeting dates. Therefore, a new Commissioner will need to be appointed. Special meetings are held every other month at various locations.

#### **Proposed Actions:**

1. Recommend one member to the Board of Supervisors for appointment to the Watershed Information and Conservation Council (WICC);
2. Recommend one member to the Board of Supervisors for appointment to the Airport Advisory Commission;
3. Recommend one member to the Board of Supervisors for appointment to the Wildlife Conservation Commission; and
4. Appoint one member to the Napa County Local Food Advisory Council.

#### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

#### **ENVIRONMENTAL IMPACT**

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

**SUPPORTING DOCUMENTS**

None

Napa County Planning Commission: Approve

Reviewed By: Vincent Smith