



A Tradition of Stewardship
A Commitment to Service

Agenda Date: 12/4/2013

Agenda Placement: 10C

Napa County Planning Commission Board Agenda Letter

TO: Napa County Planning Commission
FROM: Charlene Gallina for Pete Parkinson - Interim Director
Planning, Building and Environmental Services
REPORT BY: Melissa Frost, Administrative Secretary II - 707-299-1380
SUBJECT: ELECTION OF 2014 PLANNING COMMISSION OFFICERS

RECOMMENDATION

ELECTION OF 2014 PLANNING COMMISSION OFFICERS

Staff Recommendation: Elect Chairperson and Vice-Chairperson for the 2014 calendar year.

Staff Contact: Melissa Frost 299-1380 or melissa.gray@countyofnapa.org

EXECUTIVE SUMMARY

Planning Commission Bylaws set forth that the Commission shall hold an election of officers for the coming year at the last regular meeting of the current year. Staff requests that the Commission elect a Chair and Vice-Chair by simple motion. New officers will assume their roles at the first regular meeting of 2014.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

SUPPORTING DOCUMENTS

None

Napa County Planning Commission: Approve

Reviewed By: John McDowell