



A Tradition of Stewardship  
A Commitment to Service

Agenda Date: 1/19/2011  
Agenda Placement: 10A

## Napa County Planning Commission Board Agenda Letter

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**TO:** Napa County Planning Commission  
**FROM:** John McDowell for Hillary Gitelman - Director  
Conservation, Development & Planning  
**REPORT BY:** JESSICA JORDAN, SUPERVISING PLANNER - 299-1355  
**SUBJECT:** Election of 2010 Commission Officers

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### **RECOMMENDATION**

#### **ELECTION OF 2010 PLANNING COMMISSION OFFICERS**

**Staff Recommendation:** Elect Chairperson and Vice-Chairperson for 2011 calendar year.

**Staff Contact:** John McDowell 299-1354, [jmcdowell@co.napa.ca.us](mailto:jmcdowell@co.napa.ca.us)

### **EXECUTIVE SUMMARY**

Planning Commission bylaws set forth that the Commission shall hold an election of officers for the coming year at the second regular meeting in January with new officers taking their seats at the first regular meeting of February. Staff requests that the Commission elect a Chair and Vice-Chair by simple motion. New officers will assume their roles on February 2, 2011.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

**ENVIRONMENTAL DETERMINATION:** The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

**SUPPORTING DOCUMENTS**

None

Napa County Planning Commission: Approve

Reviewed By: John McDowell