



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 9/3/2009

Agenda Placement: 5C

## Napa-Vallejo Waste Management Authority Board Agenda Letter

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**TO:** Board of Directors  
**FROM:** Cave, Trent - Manager  
Napa-Vallejo Waste Management Authority  
**REPORT BY:** Trent Cave, Manager - 7072534274  
**SUBJECT:** Facility Tour; Spain

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### **RECOMMENDATION**

#### **FACILITY TOUR:**

**REQUESTED ACTION:** Approval for out of state travel for Director Mark Luce to tour the KDV facility in Tarragona, Spain from October 30 to October 31, 2009 at an estimated cost of \$500.

### **EXECUTIVE SUMMARY**

Director Luce will be travelling to France on business for Napa County. Approval to extend the front end of his trip to tour the KDV facility in Spain would be of considerable benefit to the Authority at a reasonable cost.

### **FISCAL IMPACT**

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Napa-Vallejo Waste Management Authority
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	This opportunity to tour the KDV facility in Spain will benefit the Authority Board at a reasonable cost.
Is the general fund affected?	No

Future fiscal impact:                   None.  
Consequences if not approved:   Loss of information.  
Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Director Luce will be in France on business for Napa County from November 1 to November 6, 2009. In light of the close proximity of France to Spain where a KDV installation is currently operational, he requested approval to add an additional two days on the front end of his trip to tour the KDV facility in Tarragona, Spain. The estimated additional cost of \$500 for transportation and lodging is reasonable.

**SUPPORTING DOCUMENTS**

None

Manager: Approve  
Reviewed By: Martha Burdick