



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Gerald Davis <i>Vice Chair</i>	Mark Luce <i>Chair</i>	Jill Techel <i>Member</i>	Lori Luporini <i>Member</i>
Tony Pearsall <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>	James Krider <i>Alternate Member</i>	Leon Garcia <i>Alternate Member</i>

OFFICERS

Trent Cave <i>Manager</i>	Pamela Kindig <i>Auditor</i>	Belinda Yamate <i>Clerk</i>
Jill Pahl <i>Secretary</i>	Robert Paul <i>Legal Counsel</i>	Marcia Hull <i>Treasurer</i>

**BOARD OF DIRECTORS SPECIAL MEETING
Thursday, September 1, 2005 at 8:30 AM**

City of Vallejo
City Council Meeting Chambers
555 Santa Clara Street - Vallejo, CA 94590

4. CONSENT ITEMS

A. APPROVAL OF MINUTES.

REQUESTED ACTION: Approval of the July 14, 2005 regular meeting minutes.

B. UNCOLLECTIBLES.

REQUESTED ACTION: Approval to excuse accounts adding to a total of \$1,767.86 from collections previously due to the Devlin Road Transfer Station, primarily due to the inability to locate a responsible party for charges against the uncollectible accounts.

C. SWANA WASTECON CONFERENCE.

REQUESTED ACTION: Approval of out of state travel for the Manager and Board member(s) to attend the Solid Waste Association of North America Wastecon Conference in Austin, Texas on September 27th to September 29th, 2005.

D. BYLAWS RESOLUTION.

REQUESTED ACTION: Approval of Authority Resolution #05-14, rescinding the presently adopted Bylaws and amendments thereto, and adopting new, integrated Bylaws into one document.

E. BUDGET TRANSFER.

REQUESTED ACTION: Approval and authorization for the Chair to sign a budget transfer for operating budget (2080 40800) reflecting an increase in revenues received of \$55,135 and the following:

1. \$5,000 to Workers Comp (Account #51301200);
2. \$2,888 to FICA (Account #51300400);
3. \$676 to Medicare (Account #51300300); and
4. \$46,571 to Extra Hel; (Account #51200100).

F. AUDIT AGREEMENT AMENDMENT.

REQUESTED ACTION: Approval of the second amendment to Authority Agreement #97-04 with Bartig, Basler and Ray to complete the Authority's annual audit for fiscal year ending June 30, 2004 for \$8,500.

G. POLLUTION PREVENTION WEEK AND COASTAL CLEANUP DAY PROCLAMATION.

REQUESTED ACTION: Approval of a proclamation declaring Pollution Prevention Week during the week of September 19-25, 2005 and Coastal Cleanup Day on September 17, 2005.

5. ADMINISTRATIVE ITEMS**A. FISCAL YEAR 2004/2005 FINAL REPORT.**

DISCUSSION AND POSSIBLE ACTION ITEM: Staff to present a final report on the fiscal year 2004/2005 budget.

B. RATE ADJUSTMENTS.

REQUESTED ACTION: Direct staff to prepare a fee resolution to adjust rates charged at the Devlin Road Transfer Station.

6. FACILITIES BUSINESS ITEMS**A. DEVLIN ROAD RECYCLING AND TRANSFER STATION (DRTS), AMERICAN CANYON SANITARY LANDFILL (ACSL), OAT HILL QUARRY, AND PERMANENT HAZARDOUS WASTE COLLECTION FACILITY (PHWCF) QUARTERLY REPORT.**

DISCUSSION AND POSSIBLE ACTION ITEM: Discussion of the April through June 2005 quarterly report of DRTS, ACSL, Quarry and PHWCF activities.

7. OTHER BUSINESS ITEMS**A. MONTHLY FINANCIAL REPORT.**

DISCUSSION AND POSSIBLE ACTION ITEM: Staff to discuss the June and July 2005 monthly financial reports of the Authority.

B. LEGISLATION.

DISCUSSION AND POSSIBLE ACTION ITEM: Staff to review current Federal and State Solid Waste legislation.

C. MANAGER'S REPORT.

DISCUSSION AND POSSIBLE ACTION ITEM: Manager will report on activities related to the Authority.

D. REPORTS FROM JURISDICTIONS.

DISCUSSION ITEM: Reports of current information relative to the Authority by the member jurisdictions:

- i. Vallejo: Gerald Davis
- ii. Napa City: Jill Techel
- iii. Napa County: Mark Luce
- iv. American Canyon: Lori Luporini

E. BOARD OF DIRECTORS' COMMENTS.

DISCUSSION ITEM: Opportunity for the Board members to raise any issues or concerns not addressed elsewhere on the agenda.

F. FUTURE AGENDA ITEMS.

DISCUSSION ITEM: Discussion of any items Board members wish to have addressed at a future meeting date.

G. ADJOURNMENT.

REQUESTED ACTION: Adjournment of the September 1, 2005 special meeting of the Board of Directors.

The next regularly scheduled meeting of the Authority Board of Directors will be held Thursday, October 6, 2005 at 8:30 a.m. at the Devlin Road Transfer Station Office Conference Room.