



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 7/9/2020

Agenda Placement: 7A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority
REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314
SUBJECT: UNCOLLECTIBLES

RECOMMENDATION

UNCOLLECTIBLES.

REQUESTED ACTION: Approval to excuse accounts totalling \$1,359.58 for payments owed to the Devlin Road Transfer Station due to the inability to locate or collect the outstanding amounts from a responsible party.

EXECUTIVE SUMMARY

All possible attempts to collect these outstanding invoices have been used with no success. Collections is recommending excusing these expenses as uncollectible and making no further attempts to collect. Generally, the ultimate responsibility for payment rests with Northern Recycling Operations and Waste Services, LLC.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

All possible attempts to collect these outstanding debts have been pursued with no success. The Collections Division of the Treasurer Tax Collector Department is recommending excusing these expenses as uncollectible and no further attempts to collect will be made. Approval to excuse this debt will allow an invoice to be prepared requesting payment from Northern Recycling Operations and Waste Services, LLC. Northern can proceed with further collection efforts if they so choose.

The following accounts have been determined to be uncollectible:

501 - Invoices

Acct #50606 - Grant Construction \$122.64. No valid mailing address, rec'd return mail and re-mailed to possible address with no response.

Acct #50709 - Lighthouse \$369.36. Not responding to notices and correspondence.

Acct #55260- On Time Maintenance Service \$228.73. Was on payment plan but failed to continue making payments and received no responses.

Acct #60414 - Jay Phares Corporation. Past due balance is \$383.53. Owner passed away last year and have received no response to payment request.

Acct #62002 - A C Enterprises. Past due balance is \$18.24. No response received.

Acct #63281 - California Conservation Corps. Past due balance is \$39.00. No response to requests for payment.

501-C Returned Checks

Acct #61213 - Arturo Topete. Returned check for \$96.48. No response to correspondence.

Acct #62781 - Ray's Custom Iron Works. Returned check for \$37.00. No response to correspondence

Acct #63289 - Baldwin Roofing Inc. Returned check for \$100.60. No response to correspondence.

501 Total - \$1,161.50

501C Total - \$234.08

SUPPORTING DOCUMENTS

None

Executive Director: Approve

Reviewed By: Martha Burdick