



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 7/8/2010

Agenda Placement: 6B

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: LUTHY, RICHARD - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Karen Querin, Audit Manager - 253-4588

SUBJECT: DRTS Quarterly Agreed Upon Procedures Reports for the quarters ended December 31, 2009 and March 31, 2010

RECOMMENDATION

DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Reports on Applying Agreed-Upon Procedures for the quarters ended December 31, 2009 and March 31, 2010.

EXECUTIVE SUMMARY

Staff recommends approval and acceptance of the Summary Accountants' Reports on Applying Agreed-Upon Procedures as they pertain to the Revenues and Accounts Receivable for the Devlin Road Transfer Station for the quarters ended December 31, 2009 and March 31, 2010.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The attached reports have been prepared upon the request of the Authority's Manager. The results of the Agreed Upon Procedures are presented in the attached Summary reports. Detailed reports are available upon request.

SUPPORTING DOCUMENTS

- A . Summary Report - Agreed Upon Procedures - Quarter Ended December 31, 2009
- B . Summary Report - Agreed Upon Procedures - Quarter Ended March 31, 2010

Manager: Approve
Reviewed By: Martha Burdick