



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 7/12/2018

Agenda Placement: 7A

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Approve Agreement 2019-02 JRMA

RECOMMENDATION

AGREEMENT 2019-02 J. R. MILLER & ASSOCIATES

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement 2019-02 with J. R. Miller & Associates, Inc.(JRMA), in the amount of \$141,700.00, effective July12, 2018 through June 30, 2019,with extension provisions, to provide Engineering, Architectural and other related services for design of a building for processing Construction and Demolition (C&D) waste.

EXECUTIVE SUMMARY

The proposed contract with J.R. Miller & Associates (JRMA) would provide engineering and architectural services for feasibility analysis and preliminary design for a construction and demolition (C&D) waste processing building. The current C&D operation is conducted in an open area of the DRTS site where it is exposed to the elements and visible from adjacent properties. Construction of a processing building would improve aesthetics, provide the ability to control dust, and mitigate potential stormwater pollution caused by rainwater contact with waste and end products. The final project report would include a budget level cost analysis that would allow the Authority to plan and budget for construction.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The Project is categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 CCR Section 15301 (Class 1 -- minor alterations of existing facilities), and Section 15304 (Class 4 – minor alteration to public land).

BACKGROUND AND DISCUSSION

In March, 2018 Authority staff issued a Request for Qualifications for Architectural and Engineering Services for the next phase of capital improvements at the Devlin Road Transfer Station. Four firms responded with Statements of Qualifications, and two firms were selected to participate in oral interviews. The interview panel consisted of Rich Luthy from the Authority, Steve Kelley from Napa Recycling and Operations Services, and Nate Galambos from Napa County Public Works. The interview panel determined that JRMA was the most qualified firm for this project. They specialize in solid waste facilities, have extensive experience designing transfer stations and are uniquely qualified for the C&D processing project.

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SUPPORTING DOCUMENTS

None

Executive Director: Approve

Reviewed By: Martha Burdick