



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 7/10/2014

Agenda Placement: 6D

## Napa-Vallejo Waste Management Authority Board Agenda Letter

---

**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** FY 2014-15 Budget Adjustment - Devlin Road Transfer Station Pavement Rehabilitation Phase 1 Project

---

### **RECOMMENDATION**

**BUDGET ADJUSTMENT FY 2015 - DEVLIN ROAD TRANSFER STATION PAVEMENT REHABILITATION - PHASE 1**  
REQUESTED ACTION: Approve Budget Transfer No. NVW 001 increasing Appropriations in Professional Services by \$30,000 and Infrastructure by \$255,000 in the FY 2015 Capital Improvement Budget for the Devlin Road Transfer Station Pavement Rehabilitation Phase 1 Project - #13812.

### **EXECUTIVE SUMMARY**

When the construction contract for the DRTS Pavement Rehabilitation Project was awarded in May it was recognized that project expenditures would be made in both FY 13-14 and FY 14-15. This required staff to make estimates of how much would be spent in each fiscal year so those amounts could be reflected in the appropriate budgets. Anticipating that the project would be underway by June 1 and move fairly quickly, and after seeking input from the contractor and consulting engineer, staff recommended that about 1/3 of the total expenditures be budgeted for FY 13-14 and 2/3 for FY 14-15.

Due to personnel scheduling issues at the transfer station, the project did not get fully underway until June 19, so expenditures in FY 13-14 were lower than expected. The FY 14-15 Budget now needs to be adjusted to add the unspent FY 13-14 funds to the project budget.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      No

### **ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

### **BACKGROUND AND DISCUSSION**

When the construction contract for the DRTS Pavement Rehabilitation Project was awarded in May it was recognized that project expenditures would be made in both FY 13-14 and FY 14-15. This required staff to make estimates of how much would be spent in each fiscal year so those amounts could be reflected in the appropriate budgets. Anticipating that the project would be underway by June 1 and move fairly quickly, and after seeking input from the contractor and consulting engineer, staff recommended that about 1/3 of the total expenditures be budgeted for FY 13-14 and 2/3 for FY 14-15.

Due to scheduling issues at the transfer station, the project did not get fully underway until June 19, so expenditures in FY 13-14 were lower than expected. The FY 14-15 Budget now needs to be adjusted to add the unspent FY 13-14 funds to the project budget.

At closeout of FY 13-14, total project expenditures will be about \$95,000 out of a budgeted amount of \$380,000. Staff is requesting the unspent funds be added to the FY 14-15 Project Budget as follows:

1. Increase the Professional Services appropriation for FY 14-15 by \$30,000 to a total of \$140,000.
2. Increase the Capital Improvement appropriation for FY 14-15 by \$255,000 to a total of \$855,000.

### **SUPPORTING DOCUMENTS**

None

Executive Director: Approve  
Reviewed By: Martha Burdick