



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 6/7/2012

Agenda Placement: 6D

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Luthy, Richard - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Bartelt Engineering

RECOMMENDATION

AGREEMENT 2012-06 BARTELT ENGINEERING

REQUESTED ACTION: Approval of and authorization for the Chair to sign Agreement No. 2012-06 with Bartelt Engineering in the amount of \$64,000, for the term July 1, 2012 through June 30, 2013, to prepare construction documents for specific tasks as identified and prioritized from the Devlin Road Transfer Station Master Plan accepted in March 2012.

EXECUTIVE SUMMARY

Bartelt Engineering recently completed the Devlin Road Transfer Station Five Year Rehabilitation Master Plan (Plan) for the Authority. Some of the highest priority work identified in the Plan involves replacing the main access road used by refuse trucks entering the site. The proposed contract would authorize Bartelt to prepare plans and specifications for completion of the necessary work, and to assist the Authority during solicitation of bids. Plans and specifications would be completed this year, with a goal of soliciting construction bids early next year and commencing construction next summer.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Napa-Vallejo Waste Management Authority

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: Approval of Agreement 2012-06 will allow Bartlett Engineering to prepare plans and specifications for rehabilitation/replacement of the main access road to the Transfer Station, and to assist the Authority during solicitation of bids.

Is the general fund affected? Yes

Future fiscal impact: Unknown

Consequences if not approved: Critical rehabilitation work would not be performed.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Bartlett Engineering recently completed the Devlin Road Transfer Station Five Year Rehabilitation Master Plan (Plan) for the Authority. Some of the highest priority work identified in the Plan involves replacing the main access road used by refuse trucks entering the site. The proposed contract would authorize Bartlett to prepare plans and specifications for completion of the necessary work, and to assist the Authority during solicitation of bids. Plans and specifications would be completed this year, with a goal of soliciting construction bids early next year and commencing construction next summer.

SUPPORTING DOCUMENTS

None

Executive Director: Approve

Reviewed By: Martha Burdick