



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Robert McConnell
Member

Scott Sedgley
Chair

Leon Garcia
Vice Chair

Alfredo Pedroza
Member

Hermie Sunga
Alternate Member

Mary Luros
Alternate Member

David Oro
Alternate Member

Brad Wagenknecht
Alternate Member

OFFICERS

Richard Luthy
Executive Director

Tracy Schulze
Auditor

Martha Burdick
Secretary/Clerk

Jeff Richard
Legal Counsel

James Hudak
Treasurer

**BOARD OF DIRECTORS REGULAR MEETING
Thursday June 6, 2019 at 9:00 a.m.**

**City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER**2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. PRESENTATIONS AND COMMENDATIONS**6. APPROVAL OF MINUTES****A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of Board Minutes for the May 2, 2019 Regular Meeting.

7. CONSENT ITEMS**A. AGREEMENT 2020-03 APTIM**

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2020-03 with APTIM Environmental & Infrastructure LLC for routine and non-routine environmental monitoring services at the American Canyon Sanitary Landfill and Devlin Road Transfer Station sites, for the term July 1, 2019 to June 30, 2020 with 2 one-year renewal options, in an annual amount not to exceed \$210,705.

B. AGREEMENT 2020-02 GOLDER

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement 2020-02 with Golder Associates for the term July 1, 2019 through June 30, 2020, for professional services related to the American Canyon Sanitary Landfill, in an amount not to exceed \$145,600 for FY 2020, with an option to renew for each of the next two years through Fiscal Year 2022.

C. ACSL STANDBY GENERATOR

REQUESTED ACTION: Executive Director requests the following actions related to the ACSL Standby Generator - Project 19810

1. Award the Contract for ACSL Standby Generator to the low bidder, Day's Generator Service, Inc. of Brentwood CA., for their bid of \$103,000; and
2. Authorize the Chair to sign Construction Contract 2020-04 with Day's Generator Service, Inc.; and
3. Authorize the Executive Director to approve change orders not to exceed 15% of contract amount.

8. ADMINISTRATIVE ITEMS**A. DRTS QUARTERLY INTERNAL AUDIT**

REQUESTED ACTION: Executive Director requests acceptance of Napa-Vallejo Waste Management Authority - Internal Audit Report for the quarter ended December 31, 2018.

B. 9:00 A.M. PUBLIC HEARING - RECOMMENDED FISCAL YEAR 2019-2020 BUDGET

REQUESTED ACTION: Discussion and approval to adopt the following related to the Recommended Budget for Fiscal Year 2019-2020 :

1. Resolution No. 2020-01 accepting the recommended Operations and Capital Improvement Budgets for Fiscal Year 2019-2020 (weighted vote required); and
2. Revisions to the Capital Replacement Reserve Policy.

9. FACILITIES BUSINESS ITEMS**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

10. OTHER BUSINESS ITEMS**A. REPORTS FROM JURISDICTIONS**

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Robert McConnell
- ii. Napa City: Mary Luros
- iii. Napa County: Brad Wagenknecht
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

11. CLOSED SESSION**12. ADJOURNMENT**

The July 11, 2019 meeting has been canceled. The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, AUGUST 1, 2019 at 9:00 a.m.