



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 6/6/2013

Agenda Placement: 6C

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Luthy, Richard - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Amend Agreement 2011-13

RECOMMENDATION

AMENDMENT TO AGREEMENT 2011-13 VENCE

REQUESTED ACTION: Approval and authorization for the Chair to sign Amendment No. 2 to Agreement No. 2011-13 with Tom Vence dba Vence Consulting, extending the expiration date from December 31, 2012 to June 30, 2013, with all other terms and conditions of the original Agreement to remain the same.

EXECUTIVE SUMMARY

Vence Consulting has been assisting the Authority in the preparation of the RFP for Disposal of waste from the Devlin Road Transfer Station and in the evaluation of proposals. The contract was amended in April to adjust the contract cost, however, the contract date was not extended to cover the necessary time frame. This amendment would extend the expiration date from December 31, 2012 to June 30, 2013 in order to correct this oversight.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Vence Consulting has been assisting the Authority in the preparation of the RFP for Disposal of waste from the Devlin Road Transfer Station and in the evaluation of proposals. The proposed amendment to the contract extends the termination date from December 31, 2012 to June 30, 2013 to cover the period during which work was performed.

SUPPORTING DOCUMENTS

None

Executive Director: Approve

Reviewed By: Martha Burdick