



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 6/4/2020

Agenda Placement: 7C

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

SUBJECT: Budget Adjustment to increase Appropriations in DRTS, Disposal and HHW Operating Costs related to increased tonnage.

RECOMMENDATION

FY 2020 BUDGET ADJUSTMENT

REQUESTED ACTION: Approval and authorization for the Executive Director to sign Budget Adjustment No. NVW 003 for FY 2019-20, increasing the Transfer Station, Disposal and Household Hazardous Waste Facility Operations Professional Services Appropriations by \$300,000, \$250,000 and \$10,000 respectively due to increases in received and transported tonnage, increases in transportation costs and increases in material delivered to the Household Hazardous Waste facility. These increased Appropriations will be offset with the use of available Fund Balance.

EXECUTIVE SUMMARY

The FY 19/20 budget assumed a waste flow to the Devlin Road Transfer Station of 240,000 tons per year. Actual waste flow has been closer to 248,000 tons for the fiscal year. This increased tonnage has increased the Authority's operating expenses for the Transfer Station operating contract with Northern Recycling Operations and Waste Services (NROWS), the disposal contract with Potrero Hills Landfill, and the Household Hazardous Waste contract with Stericycle which resulted in a necessary budget adjustment to allow the Authority to pay these contractors for actual services rendered.

Although operating expenses have been higher than anticipated, tipping fees paid by customers have also increased, producing an overall increase in net revenue from operations.

FISCAL & STRATEGIC PLAN IMPACT

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The FY 19/20 budget assumed a waste flow to the Devlin Road Transfer Station of 240,000 tons per year. Actual waste flow is projected to be closer to 248,000 tons for the fiscal year. This increased tonnage has increased the Authority's operating expenses for the Transfer Station operating contract with Northern Recycling Operations and Waste Services (NROWS), the disposal contract with Potrero Hills Landfill, and the Household Hazardous Waste contract with Stericycle which resulted in a necessary budget adjustment to allow the Authority to pay these contractors for actual services rendered.

Although operating expenses have been higher than anticipated, tipping fees paid by customers have also increased, producing an overall increase in net revenue from operations.

SUPPORTING DOCUMENTS

None

Executive Director: Approve
Reviewed By: Martha Burdick