



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 6/4/2009

Agenda Placement: 5B

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Trent Cave - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Martha Burdick, Management Analyst - 253-4274
SUBJECT: Agreement with Gallina LLP

RECOMMENDATION

OUTSIDE AUDIT AGREEMENT AMENDMENT

REQUESTED ACTION: Approval of Agreement No. 09-06 with Gallina LLP, formerly Bartig, Basler and Ray, to complete the Authority's annual audit for fiscal years ending June 30, 2009 and June 30, 2010 at a cost not to exceed \$9,975 for fiscal year 2009.

EXECUTIVE SUMMARY

The Joint Powers Agreement requires that an annual independent audit be performed on the Authority. Gallina, LLP, formerly Bartig, Basler and Ray, has submitted their engagement letter for the audit period ending June 30, 2009. Approval of the requested Agreement will allow for audits to be performed.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	Yes
Where is it budgeted?	Napa-Vallejo Waste Management Authority Napa-Vallejo Waste Management Authority
Is it Mandatory or Discretionary?	Mandatory
Is the general fund affected?	Yes

Future fiscal impact: None.

Consequences if not approved: The Authority will not be abiding by the requirements of the formation agreement and the requirements of the bond indenture.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Pursuant to the Joint Powers Agency Formation Agreement, an annual audit is required to be completed. The Agreement is written for fiscal years 2009 and 2010, however, the engagement letter is submitted on an annual basis. Included in the Letter is the scope of service at a cost not to exceed \$9,975 for completion of the Authority's fiscal year 2008/2009 annual audit.

SUPPORTING DOCUMENTS

A . Engagement Letter from Gallina LLP

Manager: Approve
Reviewed By: Martha Burdick