



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 6/3/2021

Agenda Placement: 7B

## Napa-Vallejo Waste Management Authority Board Agenda Letter

---

**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** Budget Adjustment to increase Appropriations in DRTS & Disposal Operating Costs related to increased tonnage.

---

### **RECOMMENDATION**

#### **FY 2021 BUDGET ADJUSTMENT**

REQUESTED ACTION: Approval and authorization for the Executive Director to sign Budget Adjustment No. NVW 003, increasing the Transfer Station and Disposal Operations Professional Services Appropriations by \$150,000 and \$75,000 respectively, due to continuing increases in received and transported tonnage for FY 2020-2021. These increased Appropriations will be offset with the use of available Fund Balance.

### **EXECUTIVE SUMMARY**

The FY 20/21 budget assumed a waste flow to the Devlin Road Transfer Station of 240,000 tons per fiscal year. Actual waste flow has been closer to 250,000 tons. The continued increase in tonnage has resulted in increased Authority operating expenses resulting in the need for an additional budget adjustment in the Transfer Station and Disposal Operations appropriation in order to continue payments for actual services rendered. Although operating expenses have been higher, tipping fees paid by customers have also increased, producing an overall increase in net revenue from operations.

### **FISCAL & STRATEGIC PLAN IMPACT**

Is there a Fiscal Impact? No

County Strategic Plan pillar addressed:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

The FY 20/21 budget assumed a waste flow to the Devlin Road Transfer Station of 240,000 tons per fiscal year. Actual waste flow has been closer to 250,000 tons. The increase in tonnage has increased the Authority's operating expenses resulting in the need for an additional budget adjustment to allow the Authority to pay Northern Recycling and Waste Services for actual services rendered. Although operating expenses have been higher than anticipated, tipping fees paid by customers have also increased, producing an overall increase in net revenue from operations.

**SUPPORTING DOCUMENTS**

None

Executive Director: Approve

Reviewed By: Richard Luthy