



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 6/18/2010

Agenda Placement: 5D

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Cave, Trent - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Trent Cave, Manager - 7072534274
SUBJECT: Professional Services Agreement

RECOMMENDATION

PROFESSIONAL SERVICES AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Agreement No. 2010-15 with Trent Cave, in an amount not to exceed \$10,000 for the term July 1, 2010 to June 30, 2011, to provide transitional advisory services to the Authority Executive Director and the Napa County Auditor Controller.

EXECUTIVE SUMMARY

Approval of Agreement 2010-14 will allow for the smooth transition of the day to day management of the Authority.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	Operating Reserves
Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Agreement calls for a review of operations.
Is the general fund affected?	No
Future fiscal impact:	Although the Agreement provides for an additional one year renewal if

appropriate, the total compensation remains the same at \$23,477.

Consequences if not approved: The Authority will not have had the benefit of a review of the Northern Agreement and DRTS operations.

Additional Information:

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

Approval of Agreement 2010-14 will allow Mr. Cave to assist with the day to day operations transition for the Authority.

SUPPORTING DOCUMENTS

A . Scope of Services

Manager: Approve
Reviewed By: Martha Burdick