



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 5/7/2009

Agenda Placement: 6A

Napa-Vallejo Waste Management Authority **Board Agenda Letter**

TO: Board of Directors
FROM: Trent Cave - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Karen Querin, Audit Manager - 253-4588
SUBJECT: DRTS Quarterly Agreed Upon Procedures Report for the quarter ended June 30, 2008

RECOMMENDATION

DRTS QUARTERLY FINANCIAL AUDIT

REQUESTED ACTION: Approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures for the quarter ended June 30, 2008.

EXECUTIVE SUMMARY

Staff recommends approval and acceptance of the Summary Accountants' Report on Applying Agreed-Upon Procedures as they pertain to the Revenues, Accounts Receivable and Northern Recycling & Waste Service fees for the Devlin Road Transfer Station for the quarter ended June 30, 2008.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The attached report has been prepared upon the request of the Authority's Manager and the General Manager of the Devlin Road Transfer Station. The results of the agreed upon procedures are presented in the attached Summary report. A detailed report is available upon request.

SUPPORTING DOCUMENTS

A . Summary of Agreed Upon Procedures for the Quarter Ended June 30, 2008

Manager: Approve
Reviewed By: Martha Burdick