



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 5/7/2009

Agenda Placement: 5B

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors
FROM: Cave, Trent - Manager
Napa-Vallejo Waste Management Authority
REPORT BY: Martha Burdick, Management Analyst - 253-4274
SUBJECT: Bylaws Revision

RECOMMENDATION

BYLAWS REVISION.

REQUESTED ACTION: Approval of Resolution 09-05 amending the Authority ByLaws removing the Board of Director's Comment category from the list of categories required to appear on the Authority Agenda, and updating the American Canyon meeting location address.

EXECUTIVE SUMMARY

Approval of Resolution 09-05 will amend the Bylaws to reflect the deletion of the Board of Directors Comment category from the Agenda. Removal of this category will reduce redundancy. The specific categories listed on the Agenda are regulated by the Authority Bylaws, therefore an amendment to the Bylaws is recommended. In addition, the American Canyon meeting address has been updated to reflect new City Council facility.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

At the April 2, 2009 Regular Meeting of the Authority, the Board Chair requested deletion of the Board of Directors Comment category from the Agenda. The categories as they appear on the Agenda are regulated by the Authority Bylaws, therefore approval of Resolution 09-05 will delete the Comment category and reduce redundancy. Further, in reviewing the Bylaws it was noted that the meeting address for American Canyon is no longer current, therefore, Resolution 09-05 also incorporates 4381 Broadway Street, Suite 201, American Canyon as the new address for the April, August and December Regular Meetings of the Authority.

SUPPORTING DOCUMENTS

- A . Resolution 09-05
- B . Bylaws Tracked
- C . Bylaws Clean

Manager: Approve
Reviewed By: Martha Burdick