



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Scott Sedgley <i>Member</i>	Robert H. McConnell <i>Chair</i>	Alfredo Pedroza <i>Vice Chair</i>	Leon Garcia <i>Member</i>
Peter Mott <i>Alternate Member</i>	Jess Malgapo <i>Alternate Member</i>	Belia Ramos <i>Alternate Member</i>	David Oro <i>Alternate Member</i>

OFFICERS

Richard Luthy <i>Executive Director</i>	Tracy Schulze <i>Auditor</i>	Martha Burdick <i>Secretary/Clerk</i>
Jeff Richard <i>Legal Counsel</i>		Tamie Frasier <i>Treasurer</i>

**BOARD OF DIRECTORS REGULAR MEETING
Thursday May 04, 2017 at 9:00 a.m.**

**City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Auditor Controller, 1195 Third Street, Suite B-10, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. CALL TO ORDER**2. ROLL CALL****3. PLEDGE OF ALLEGIANCE****4. PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. PRESENTATIONS AND COMMENDATIONS**6. APPROVAL OF MINUTES****A. APPROVAL OF MINUTES**

REQUESTED ACTION: Approval of Board Minutes for the April 6, 2017 Regular Meeting.

7. CONSENT ITEMS**A. ACSL FLARE STATION SOLAR ENERGY PROJECT (17811)**

REQUESTED ACTION:

A. Approval of and authorization for the Chair to sign the following documents associated with the ACSL Flare Station Solar Energy Project (17811)

1. Agreement 2017-11 with Kenwood Energy in the amount of \$11,400 effective May 4, 2017 through June 30, 2017, with extension provisions, for project management support; and
2. Agreement 2017-13 with Northern Pacific Power Systems, Inc. in the amount of \$182,414 for construction of a photovoltaic system to provide power to the American Canyon Landfill Flare Station.

B. ENVIRONMENTAL DETERMINATION: As part of the motion for approval of the above-described documents that will allow the Project to proceed, find the Project categorically exempt from the California Environmental Quality Act (CEQA) pursuant to Title 14 CCR Section 15301 (Class 1 -- minor alterations of existing facilities), and Section 15304 (Class 4 -- minor alteration to public land).

8. ADMINISTRATIVE ITEMS**A. FINANCIAL REPORTS**

REQUESTED ACTION: Staff to present and discuss the Authority's Fiscal Year 2017 3rd Quarter (January 1 to March 31, 2017) financial statement.

B. PROPOSED FISCAL YEAR 2017/2018 BUDGET STUDY SESSION
DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

9. FACILITIES BUSINESS ITEMS

A. EXECUTIVE DIRECTOR'S REPORT

DISCUSSION ITEM: Executive Director to report on Authority related activities.

10. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Robert McConnell
- ii. Napa City: Scott Sedgley
- iii. Napa County: Alfredo Pedroza
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

11. CLOSED SESSION

A. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: 889 Devlin Road, American Canyon CA 94503, APN 057-090-060-000

Agency Negotiator: Richard Luthy, Executive Director

Negotiating Parties: Napa Vallejo Waste Management Authority and City of Napa

Under Negotiation: Both Price and Terms of Payment

B. CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: Napa Airport Corporate Center I LLC APN 057-090-079-000

Agency Negotiator: Richard Luthy, Executive Director

Negotiating Parties: Napa Vallejo Waste Management Authority and Napa Airport Corporate Center I LLC

Under Negotiation: Both Price and Terms of Payment

12. ADJOURNMENT

The next scheduled meeting of the Authority Board of Directors will be held THURSDAY, JUNE 08, 2017 at 9:00 a.m.