



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

Agenda Date: 5/2/2019

Agenda Placement: 7B

Napa-Vallejo Waste Management Authority Board Agenda Letter

TO: Board of Directors

FROM: Richard Luthy - Executive Director
Napa-Vallejo Waste Management Authority

REPORT BY: DOUGLAS CALHOUN, ENVIRONMENTAL HEALTH SUPV - 253-4839

SUBJECT: Agreement for Operation of Household Hazardous Waste Collection Facility

RECOMMENDATION

HAZARDOUS WASTE FACILITY AGREEMENT

REQUESTED ACTION: Approval and authorization for the Chair to sign Authority Agreement No. 2019-05 with Stericycle Environmental solutions, for operation of the Permanent Household Hazardous Waste Collection Facility.

EXECUTIVE SUMMARY

Staff recommends approval and authorization for the Chair to sign Authority Agreement 2019-05 with Stericycle Environmental Solutions, for operation of the Permanent Household Hazardous Waste Collection Facility. Stericycle Environmental Solutions provided the least expensive proposal. The agreement provides for a reduced disposal cost for several materials, reduced staffing compared to the current agreement, and will save the Authority a modest amount of money each month on disposal and labor costs. Overall program costs depend on the total amount of materials received at the facility.

FISCAL IMPACT

Is there a Fiscal Impact? No

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

BACKGROUND AND DISCUSSION

The current Agreement for operation of the Permanent Household Hazardous Waste Collection Facility is scheduled to expire on June 30, 2019. A request for proposals for operation of the facility was sent to eight (8) hazardous waste management firms. Two proposals were received. The proposal from Stericycle Environmental Solutions contained a very complete Scope of Work and lowest overall cost to operate the facility and dispose of waste. Stericycle Environmental Solutions operates numerous household hazardous waste collection facilities throughout the State.

The term of the proposed agreement is three years, and the Authority has the option to exercise up to two one-year extensions. Annual costs are based on the types and amounts of hazardous materials received at the facility, with a contractual limit of \$400,000 for FY 19/20, \$414,000 for FY 20/21 and \$428,490 for FY 20/21.

SUPPORTING DOCUMENTS

None

Executive Director: Approve
Reviewed By: Martha Burdick