



Agenda Date: 5/2/2013
Agenda Placement: 7C

**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

**Napa-Vallejo Waste Management Authority
Board Agenda Letter**

TO: Board of Directors
FROM: Luthy, Richard - Executive Director
Napa-Vallejo Waste Management Authority
REPORT BY: Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314
SUBJECT: Disposal RFP - Recommendation and Authorization to Prepare Contract Documents

RECOMMENDATION

DISPOSAL RFP

REQUESTED ACTION: Authorize staff to proceed with preparation of necessary contract documents for disposal of Authority waste at Potrero Hills Landfill for the period January 1, 2014 through December 31, 2018. Said contract would be brought to the Board for consideration and adoption at a subsequent meeting.

EXECUTIVE SUMMARY

The Authority's Disposal contract with Keller Canyon Landfill expires December 31, 2013. In anticipation of the need for a new disposal contract, the Authority issued a Request for Proposals (RFP) for Long-Term Residue Disposal and ADC Capacity Services on January 7, 2013. Three proposals were received on March 15, 2013 and these have been undergoing review by staff and outside experts. Based on review of the proposals, staff is recommending that the Board authorize preparation of contract documents in anticipation of awarding a contract to the lowest cost qualified disposal site, Potrero Hills landfill. A detailed memorandum describing the review process leading to the staff recommendation is attached, along with other supporting documents.

FISCAL IMPACT

Is there a Fiscal Impact?	Yes
Is it currently budgeted?	No
What is the revenue source?	General Authority revenues.

Is it Mandatory or Discretionary?	Discretionary
Discretionary Justification:	The Board has the option to obtain disposal services on the open market.
Is the general fund affected?	No
Future fiscal impact:	Disposal site selection will have a significant impact on Authority expenses for the period January 1, 2014 through December 31, 2018, and possibly beyond if contract extensions are granted at the end of the initial five year contract term.
Consequences if not approved:	If the Authority does not contract with a disposal site, there will be uncertainty in both availability of a disposal site and disposal costs. The Authority would not have guaranteed disposal capacity, financial protection, insurance protection and binding legal commitments with a disposal site. Disposal costs would likely vary widely with market conditions.
Additional Information:	

ENVIRONMENTAL IMPACT

ENVIRONMENTAL DETERMINATION: General Rule. It can be seen with certainty that there is no possibility the proposed action may have a significant effect on the environment and therefore CEQA is not applicable. [See Guidelines For the Implementation of the California Environmental Quality Act, 14 CCR 15061(b)(3)].

BACKGROUND AND DISCUSSION

The Authority's Disposal contract with Keller Canyon Landfill expires December 31, 2013. In anticipation of the need for a new disposal contract, the Authority issued a Request for Proposals (RFP) for Long-Term Residue Disposal and ADC Capacity Services on January 7, 2013. Three proposals were received on March 15, 2013 and these have been undergoing review by staff and outside experts. Based on review of the proposals, staff is recommending that the Board authorize preparation of contract documents in anticipation of awarding a contract to the lowest cost qualified disposal site, Potrero Hills Landfill. A detailed memorandum describing the review process leading to the staff recommendation is attached, along with other supporting documents.

SUPPORTING DOCUMENTS

- A . Staff Review and Recommendation
- B . Vence Consulting Due Diligence Report
- C . Legal Review of Liability Issues
- D . Recology Proposal
- E . Republic Services Proposal
- F . Waste Connections Proposal

Executive Director: Approve

Reviewed By: Martha Burdick