



**NAPA-VALLEJO WASTE  
MANAGEMENT AUTHORITY**

Agenda Date: 4/7/2016

Agenda Placement: 7B

## Napa-Vallejo Waste Management Authority Board Agenda Letter

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**TO:** Board of Directors

**FROM:** Richard Luthy - Executive Director  
Napa-Vallejo Waste Management Authority

**REPORT BY:** Richard Luthy, Executive Director, Napa-Vallejo Waste Management - 707-299-1314

**SUBJECT:** FY 2016-2017 Proposed Budget Study Session

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### **RECOMMENDATION**

#### **PROPOSED FISCAL YEAR 2016/2017 BUDGET STUDY SESSION DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING:**

1. Revenue Projections and Operations Budget; and
2. Operating and Capital Reserves; and
3. Capital Improvement Budget

### **EXECUTIVE SUMMARY**

The Authority Bylaws direct the Executive Director, in cooperation with the Auditor-Controller, to submit to the Board of Directors at their first meeting in April, a proposed budget for the ensuing 2016/2017 Fiscal Year. It is anticipated that a Final Budget will be presented for adoption by the Board, with a noticed Public Hearing, at the June, 2016 meeting.

### **FISCAL IMPACT**

Is there a Fiscal Impact?                      Yes

Is it currently budgeted? No

What is the revenue source? This is the proposed operating budget for Fiscal Year 2015/2016

Is it Mandatory or Discretionary? Discretionary

Discretionary Justification: A budget must be adopted in order to expend funds to cover the Authority's obligations.

Is the general fund affected? Yes

Future fiscal impact: None. This is only for the upcoming fiscal year.

Consequences if not approved: Expenditures can not be made.

Additional Information:

**ENVIRONMENTAL IMPACT**

ENVIRONMENTAL DETERMINATION: The proposed action is not a project as defined by 14 California Code of Regulations 15378 (State CEQA Guidelines) and therefore CEQA is not applicable.

**BACKGROUND AND DISCUSSION**

Based on discussion and direction from the Board at this meeting, staff anticipates returning to the Board on May 5, 2016 with an updated draft. The final budget will be submitted for approval at the June meeting.

**SUPPORTING DOCUMENTS**

None

Executive Director: Approve  
Reviewed By: Martha Burdick