



**NAPA-VALLEJO WASTE
MANAGEMENT AUTHORITY**

BOARD MEMBERS

Peter Mott <i>Chair</i>	Leon Garcia <i>Vice Chair</i>	Michael Wilson <i>Member</i>	Mark Luce <i>Member</i>
Jill Techel <i>Alternate Member</i>	Joan Bennett <i>Alternate Member</i>	Joann Schivley <i>Alternate Member</i>	Brad Wagenknecht <i>Alternate Member</i>

OFFICERS

Richard Luthy <i>Executive Director</i>	Tracy Schulze <i>Auditor</i>	Martha Burdick <i>Secretary/Clerk</i>
Minh Tran <i>Legal Counsel</i>		Tamie Frasier <i>Treasurer</i>

**BOARD OF DIRECTORS REGULAR MEETING
Thursday April 07, 2011, at 9:00 a.m.**

**City of American Canyon
City Council Meeting Chambers
4381 Broadway Street, Ste 201 - American Canyon, CA 94503**

GENERAL INFORMATION

The Napa-Vallejo Waste Management Authority meets the 1st Thursday of each month at 9:00 A.M. at 4381 Broadway Street, Suite 201, American Canyon, California 94503. The meeting room is wheelchair accessible. Requests for disability related modifications or accommodations, aids or services may be made no less than 72 hours prior to the meeting date by contacting 707 253-4471.

The Agenda is divided into two sections:

CONSENT ITEMS: These matters typically include routine financial or administrative actions, as well as final adoption of ordinances that cannot be both introduced and adopted at the same meeting. Any item on the CONSENT CALENDAR will be discussed separately at the request of any person. CONSENT CALENDAR items are usually approved with a single motion.

ADMINISTRATIVE ITEMS: These items include significant policy and administrative actions, and are classified by program areas. Immediately after approval of the CONSENT CALENDAR, ADMINISTRATIVE ITEMS will be considered.

All materials relating to an agenda item for an open session of a regular meeting of the Napa-Vallejo Waste Management Authority which are provided to a majority or all of the members of the Board by Board members, staff or the public within 72 hours of, but prior to the meeting, will be available for public inspection, at the time of such distribution, in the office of Environmental Management, 1195 Third Street, Suite 101, Napa CA 94559, Monday through Friday between the hours of 8:00 a.m. and 5:00 p.m., except for County holidays. Materials distributed to a majority or all of the members of the Board at the meeting will be available for public inspection at the public meeting if prepared by the members of the Board or Napa Vallejo Waste Management staff, and after the public meeting if prepared by some other person. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA, please proceed to the rostrum and, after receiving recognition from the Chair, give your name and your comments or questions. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the specific subject under discussion. Time limitations shall be at the discretion of the Chair or Board.

AGENDA AVAILABLE ONLINE AT www.countyofnapa.org

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **PUBLIC COMMENT**

In this time period, anyone who wishes to speak to the Authority Board of Directors regarding any subject over which the Board has jurisdiction, that is not on the agenda, or to request consideration to place an item on a future Board agenda, may do so at this time. Individuals will be limited to a three minute presentation. The Board of Directors will take no action as a result of any item presented at this time.

5. **PRESENTATIONS AND COMMENDATIONS**
6. **CONSENT ITEMS**

A. Approval of the Board Minutes for the March 3, 2011 Regular Meeting.

B. UNCOLLECTIBLES.

REQUESTED ACTION: Approval to excuse accounts totalling \$710.08 from payments previously due to the Devlin Road Transfer Station, primarily due to the inability to locate or collect from a responsible party for the charges against the uncollectible accounts.

C. DETERMINATION OF MEMBERS' CALENDAR YEAR'S WASTE QUANTITIES

REQUESTED ACTION: Approval of the Determination of the Members' Calendar Year Waste Quantities used to set the next Fiscal Year's weighted voting, as set forth in Section 8.3(c) of the Authority's Joint Powers Formation Agreement (No. 3352). The member jurisdiction's percentage of input to the Devlin Road Transfer Station (DRTS) for Calendar Year 2010 were as follows: City of Vallejo 48%, City of Napa 33%, City of American Canyon 8%, and County of Napa 11%.

D. AGREEMENT AMENDMENT

REQUESTED ACTION: Approval of and authorization for the Chair to sign the following:

1. Amendment No. 2 to Agreement No. 08-05 with Golder Associates, Inc. increasing the amount by \$20,000 for this Fiscal Year only, for a new maximum of \$70,000, for professional services related to non-routine wellfield monitoring, maintenance and engineering services for the landfill gas collection and flaring facilities at the American Canyon Sanitary Landfill, effective April 1, 2011, with all other provisions of the Agreement remaining the same; and
2. Budget Transfer No. NVM 006 increasing Appropriations in the PSS:Other Account by \$20,000 with a corresponding decrease in Appropriations in the Landfill/Quarry Operations Account with no net effect on the approved FY 2011 Final Budget total Appropriations.

E. DESIGNATED DIVERSION FACILITIES

REQUESTED ACTION:

The Executive Director requests the following:

1. Approval to designate Potrero Hills Landfill and Hay Road Landfill as Designated Diversion Facilities; and
2. Authorization and direction for the Executive Director to negotiate appropriate transport fee reductions and disposal fees for delivery of diverted materials to these Designated Diversion Facilities.

F. AUTHORITY RESOLUTION #2011-05

REQUESTED ACTION: Approval of Authority Resolution #2011-05 granting an easement to Pacific Gas and Electric (PG & E) and Pacific Bell Telephone Company (AT & T) and authorizing the Executive Director to execute any related documents.

7. ADMINISTRATIVE ITEMS**A. 9:00 A.M. PUBLIC HEARING - Continued from December 16, 2010, February 3, 2011 and March 3, 2011****SOLAR PROJECT AGREEMENT AND GROUND LEASE**

REQUESTED ACTION: Approval and authorization for the Chair to sign Solar Project and Ground Lease Agreement No. 2011-02 with Green Tech Power Group, LLC, leasing a portion of APN Nos. 058-020-011, 058-020-012 and 058-050-042 at the American Canyon Sanitary Landfill site, for a solar energy production project and which term shall expire twenty (20) years following the Commercial Operation Date, unless terminated or extended as provided for in the Agreement.

B. DRTS QUARTERLY ACCOUNTANTS' REPORT/ADMINISTRATIVE ITEM

REQUESTED ACTION: Accept Accountants' Report on Applying Agreed-Upon Procedures for the quarters ended September 30, 2010 and December 31, 2010.

C. FINANCIAL REPORTS/ADMINISTRATIVE ITEM

DISCUSSION ITEM: Staff to present and discuss the February 2011 financial statements for the Authority.

D. STUDY SESSION - DRAFT FISCAL YEAR 2011/12 BUDGET

DISCUSSION AND POSSIBLE ACTION ON THE FOLLOWING: Revenue and expenditure projections and draft FY 2011/12 Budget.

8. FACILITIES BUSINESS ITEMS**A. EXECUTIVE DIRECTOR'S REPORT**

DISCUSSION ITEM: Executive Director to report on Authority related activities.

9. OTHER BUSINESS ITEMS

A. REPORTS FROM JURISDICTIONS

DISCUSSION ITEM: Reports of current information relevant to the Authority by the member jurisdictions:

- i. Vallejo: Michael Wilson
- ii. Napa City: Peter Mott
- iii. Napa County: Mark Luce
- iv. American Canyon: Leon Garcia

B. FUTURE AGENDA ITEMS

DISCUSSION ITEM: Discussion of any items Board members may wish to have addressed at a future meeting date.

10. CLOSED SESSION

A. CLOSED SESSION:

CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Government Code Section 54956.8)

Property: APN 058-020-011, 058-020-012 and 058-050-042

Agency Negotiator: Richard Luthy, Executive Director

Negotiating Parties: Napa Vallejo Waste Management Authority and Green Tech Power Group, LLC

Under Negotiation: Both Price and Terms of Payment (Lease)

11. ADJOURNMENT

The next regularly scheduled meeting of the Authority Board of Directors will be held THURSDAY, MAY 05, 2011 at 9:00 a.m.